

**AGENDA**  
**CITY OF DAYTON, MINNESOTA**  
**12260 So. Diamond Lake Road, Dayton, MN 55327**  
**Tuesday, May 3, 2022**  
**REGULAR MEETING OF THE PARKS COMMISSION: 6:30 P.M.**

**To Participate in the Meeting, Please see [www.cityofdaytonmn.com](http://www.cityofdaytonmn.com) Calendar for Zoom Invitation.**

- 6:30      I      **CALL TO ORDER**
- II      **PLEDGE OF ALLEGIANCE**
- 6:30      III      **APPROVAL OF AGENDA**
- 6:30      IV      **CONSENT AGENDA**      *These routine or previously discussed items are enacted with one motion. Minutes can be approved by those absent from meeting.*
- A.      Approval of Park Commission Minutes from April 5th, 2022
- V      **OPEN FORUM**      *Limited to 3 minutes for non-agenda items; state your name and address; No action will be taken and items will be referred back to staff and/or Council.*
- VI      **COUNCIL UPDATE**
- VII      **REGULAR MEETING**
- B.      Diamond Lake Regional Trail Master Plan- Three Rivers
- 6:35              C.      Park Improvements Bids Discussion and Recommendation
- 6:55              D.      City Trails Discussion
- VIII      **NOTICES AND ANNOUNCEMENTS**
- 7:20              E.      Next Park Commission Meeting
- 1      Parks Meeting Tentatively scheduled June 7th, 2022
- 7:25      IX      **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

**MINUTES OF THE APRIL 5, 2022 PARKS COMMISSION MEETING**  
**CITY OF DAYTON, MINNESOTA**

**I. CALL TO ORDER at 6:30 PM**

Present: Doug Baines, David Kline, Jack Prom, and Dave Pikal

Absent: David Fashant

City Council Members Present: Julie Gustafson

Also in attendance: City Planner Alec Henderson; Public Works Superintendent Marty Farrell; Activity Center Coordinator Teresa Schmiedlin.

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

*Prom motioned, seconded by Baines, to approve the agenda as presented. Motion carried unanimously.*

**IV. CONSENT AGENDA**

A. Approval of Park Commission Minutes from March 1, 2022.

*Baines motioned, seconded by Prom to approve the consent agenda as presented. Motion carried unanimously.*

**V. OPEN FORUM**

No one present for open forum.

**VI. COUNCIL UPDATE**

Gustafson updated the Commission on Council action. Farrell stated the CDAA will be at the April 12 Council meeting to discuss their needs for a community playfield. Staff are seeking input on land purchases for the playfield. Three Rivers Park District has allocated \$300,000 to their section of trail through Elsie Stephens Park.

**VII. REGULAR MEETING**

B. Cloquet Overlook Park - Discussion

The Commission discussed the condition of Cloquet Overlook Park and were satisfied with the answers provided by staff in the meeting packet. The Commission requested the maintenance schedule for the parks.

The Commission requested to hold a meeting at a park or tour parks as a group.

#### C. Playground Options Discussion for Park Improvements Plans

Staff presented bid information for the playground improvements at Hayden Hills and Donahue Dells. The Commission reviewed playground options.

The Commission discussed the following:

- Shade from trees or a structure
- Accessibility – incorporate as much ADA equipment as possible
- Playground elements – roller slide, face-to-face swing
- Playground colors – vibrant colors, City colors
- Maintenance friendly designs

*Kline motioned, seconded by Baines to recommend using GameTime/MW Playground as the playground vendor. Motion carried unanimously.*

Kangas stated the 2022 Parks Improvement Project (Donahue Dells, Hayden Hills, and Elsie Stephens Parks) are out for bid and due at the end of April.

### VIII. NOTICES AND ANNOUNCEMENTS

#### D. Next Park Commission Meeting

1. Parks meeting tentatively scheduled May 3, 2022
2. Agenda Items: CDAA update; Trail map, funding, and plan.

E. Pineview Lane trail extension has gone out to bids. Gustafson requested the City advertise the loop trail.

### IX. **ADJOURNMENT**

*Baines motioned, seconded by Prom, to adjourn. Motion carried.*

***Adjournment at 8:04 p.m.***

Respectfully submitted,

Shari Kunza, Recording Secretary  
*TimeSaver Off Site Secretarial, Inc*