

**AGENDA**  
**CITY OF DAYTON, MINNESOTA**  
**12260 So. Diamond Lake Road, Dayton, MN 55327**  
**Tuesday, March 1, 2022**  
**REGULAR MEETING OF THE PARKS COMMISSION: 6:30 P.M.**

**To Participate in the Meeting, Please see [www.cityofdaytonmn.com](http://www.cityofdaytonmn.com) Calendar for Zoom Invitation.**

- 6:30      I    **CALL TO ORDER**
- II    **PLEDGE OF ALLEGIANCE**
- 6:30      III   **APPROVAL OF AGENDA**
- 6:30      IV    **CONSENT AGENDA**    *These routine or previously discussed items are enacted with one motion. Minutes can be approved by those absent from meeting.*
- A.    Approval of Park Commission Minutes from February 7th, 2022
- V    **OPEN FORUM**    *Limited to 3 minutes for non-agenda items; state your name and address; No action will be taken and items will be referred back to staff and/or Council.*
- VI    **COUNCIL UPDATE**
- VII   **REGULAR MEETING**
- 6:35                      B.    Leathers Park Concept Plan Discussion
- 6:55                      C.    Memorial Benches Discussion
- VIII   **NOTICES AND ANNOUNCEMENTS**
- 7:20                      D.    Next Park Commission Meeting
- 1    Parks Meeting Tentatively scheduled April 5, 2022
- 7:25      IX    **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

**MINUTES OF THE FEBRUARY 7, 2022 PARKS COMMISSION MEETING**  
**CITY OF DAYTON, MINNESOTA**

**I. CALL TO ORDER at 6:30 PM**

Present: Doug Baines, David Kline, David Fashant, Jack Prom, and Dave Pikal

Absent: none

City Council Members Present: Julie Gustafson, Scott Salonek

Also in attendance: City Planner Alec Henderson; Public Works Superintendent Marty Farrell; Activity Center Director Teresa Schmiedlin; City Administrator Tina Goodroad

**II. PLEDGE OF ALLEGIANCE**

**III. APPROVAL OF AGENDA**

*Baines motioned, seconded by Pikal, to approve the agenda as presented. Motion carried unanimously.*

**IV. CONSENT AGENDA**

A. Approval of Park Commission Minutes from October 5, 2021.

*Baines motioned, seconded by Fashant to approve the consent agenda as presented. Motion carried unanimously.*

**V. OPEN FORUM**

No one present for open forum.

**VI. COUNCIL UPDATE**

Gustafson and Fashant updated the Commission on Council action.

**VII. REGULAR MEETING**

B. Design Development – Donahue Dells Park

Paul Kangas with Inside Outside Architecture came forward to present the preliminary design for Donahue Dells. Kangas stated the City will go out for competitive bids for the playgrounds.

The Commission discussed preferred options for the park:

- A zip line
- A traditional playground design
- See what the playground companies propose
- Use similar products in the parks
- Picnic tables with checkerboard
- Room for memorial benches

#### C. Design Development – Hayden Hills Park

Kangas presented the preliminary design for Hayden Hills and the Commission discussed preferred options for the park.

- Pickleball courts instead of tennis courts
- Half-court basketball
- Leave open space for informal play
- Ice rink during the winter
- Shade trees
- Putting green
- Street parking should be sufficient

#### D. Design Development – Elsie Stephens Park, 2<sup>nd</sup> Phase

Kangas presented the preliminary design for the 2<sup>nd</sup> phase of Elsie Stephens Park. The Commission discussed preferred options for the park.

- Plan parking for large events
- Two entrances and one exit
- Have an option of more trailer parking by river
- Lighting in a future phase

#### E. Review 2021 Goals and Discuss 2022 Goals

The Commission reviewed goals for 2021 and carried over several projects to 2022.

- Leathers Park prairie restoration
- Land acquisition for a community park
- Continue development of Elsie Stephens Park
- Veterans Memorial at Elsie Stephens
- Trail planning in conjunction with Three Rivers Park
- Continue water trail project
- Continue to visit parks
- Install signs at parks depicting its history
- Trail connections to trails in other cities

#### F. Discuss Trail Priorities

Henderson presented trail options for the Commission to consider. The Commission reached consensus to set the following trail priorities:

- Trail going east along Dayton River Road
- Trail connection to Champlin on Dayton River Road

The Commission will continue to discuss trail priorities at the next meeting.

#### **VIII. NOTICES AND ANNOUNCEMENTS**

G. Next Park Commission Meeting

1. Parks meeting tentatively scheduled for March 1, 2022

#### **IX. ADJOURNMENT**

*Baines motioned, seconded by Prom, to adjourn. Motion carried.*

***Adjournment at 8:55 p.m.***

Respectfully submitted,

Shari Kunza, Recording Secretary  
*TimeSaver Off Site Secretarial, Inc*

**PRESENTER:** Marty Farrell

**ITEM:** Leathers Park concept plan

**PREPARED BY:** Marty Farrell

**POLICY DECISION / ACTION TO BE CONSIDERED:** Review and comment on Leathers Park Prairie concept plan.

**BACKGROUND:** The Park Commission has been struggling to envision a use for Leathers Park, that would enhance the Park from a bare strip of scrub grass to an amenity that would provide a passive park experience for the local neighborhood. Staff recently conducted a survey of the neighborhood to find uses that would be acceptable to the residents, there were numerous suggestions many of which suggested grass and open space, with natural elements, and benches.

The commission also had a request from a resident who would like to plant the park as a Prairie, the resident had done some research on seed mixes and pricing. The commission felt this was an idea worth exploring. Staff intends to include the resident in the seed mix selections for this project.

Staff engaged with Paul Kangas to develop a concept plan for the proposed Prairie at Leathers Park, this work was generously provided pro-bono. The plan shows areas of prairie that are traversed with trails, the trails are proposed to be mowed trails. The prairie areas are proposed to be planted as various seed mixes, to give distinct areas that would display a variety of grasses and flowers, varying in heights and flowering times so that there would be elements blooming throughout the year.

The Park is seen as an educational opportunity, with signage identifying the different species of grasses and flowers that are included the individual beds, as well as illustrating potential pollinators that may be attracted to the Prairie. There is an opportunity for bench seating in the hub at the center of the design.

**CRITICAL ISSUES:**

Seeding of prairie grass is generally conducted in the Spring or the Fall, Staff believes that the project will not be seeded until the Fall as we are running out of time for Spring window.

**BUDGET IMPACT:** Cost still to be identified, but will be funded from Park Maintenance budget.

**RECOMMENDATION:** Review and approve concept plan for Leathers Park Prairie.

**ATTACHMENT(S):** Prairie concept plan

LEATHERS PARK  
PRAIRIE  
RESTORATION PLAN  
DAYTON, MN

Inside Outside  
ARCHITECTURE  
INC.

DECEMBER 28, 2021

