

AGENDA
CITY OF DAYTON, MINNESOTA
12260 So. Diamond Lake Road, Dayton, MN 55327
Tuesday, February 4, 2020
REGULAR MEETING OF THE PARKS COMMISSION: 6:30 P.M.

- 6:30 I **CALL TO ORDER**
- 6:30 II **PLEDGE OF ALLEGIANCE**
- 6:30 III **APPROVAL OF AGENDA**
- 6:30 IV **CONSENT AGENDA** *These routine or previously discussed items are enacted with one motion. Minutes can be approved by those absent from meeting.*
- A. Approval of Park Commission Minutes from 10-01-19
- B. Approval of Park Commission Minutes from 12-03-19
- 6:35 V **OPEN FORUM** *is limited to 3 minutes for non-agenda items; state your name and address; No Commission Action will be taken and items will be referred back to staff*
- VI **STAFF UPDATE**
- VII **WORK SESSION**
- 6:35 C. Diamond Lake Regional Trail with Three Rivers Park District
- 8:00 D. Goal Setting Session
- 1 Discuss goal setting questionnaire
- 2 Feedback and/or Discussion
- 3 Identify Recommendations and/or Action Items
- VIII **NOTICES AND ANNOUNCEMENTS**
- 8:30 E. Next Park Commission Meeting
- 1 Identify potential agenda topics
- 2 Identify next Park Commission date
- 8:40 IX **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

MINUTES OF THE OCTOBER 1, 2019 PARK COMMISSION MEETING
CITY OF DAYTON, MINNESOTA

I. CALL TO ORDER at 6:30 PM by David Fashant

Present: Park Commission Members: Jack Jacobs, Jack Prom, David Fashant

Absent: Doug Baines

City Council Members Present: Jon Mellberg

Also, in attendance: Public Works Superintendent, Martin Farrell; Associate Planner, Alec Henderson; Dan Lane with GameTime

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

David Fashant moves to approve, Second by Luke Smith. Motion Carries.

IV. CONSENT AGENDA – 6:34 P.M.

No Consent Agenda Items

V. OPEN FORUM – 6:34 P.M.

No one present for open forum

VI. STAFF UPDATES – 6:35 P.M.

Henderson updates the Park Commission on the progress of the Hennepin Tree Canopy Grant and the MN Historical Society Grant. The County wanted us to look at some right-of-way areas in the City and we sent some additional information to the County. The outlook is favorable for the grant.

VII. REGULAR MEETING – 6:35 P.M.

A. River Hills Playground Design Options

Martin Farrell introduced the item. The City has been working with Loucks regarding the River Hills Park and solidifying construction area for the playground. Dan Lane with GameTime is here to review some playground options. Farrell also explained that there are some time constraints as we are eligible for grant monies from GameTime for the playground if we order by October.

Lane explained that the proposed is a 2 to 5-year-old area and 5 to 12 play piece and several other play elements. There are also ADA compliant access for some of the elements as well. We add some additional accessibility as well. Lane believes due to the green space, there can be additional room made for the play areas.

The Commission expressed interest in a zip line – with two bays, one standard, and one ADA accessible zip line. There was also interest in including ADA accessible swing.

The Commission discussed the value of including some elements which are popular in other parks, but also providing a unique playground in each park area.

Commission felt that the play elements were great and asked to include the zip line (with dual bay) as an alternate.

Lane provided earth tones on the existing rendering with butterscotch yellow as accents.

Prom made a motion to pass on to the Council recommendation for the Play elements as proposed, with an add on of the dual bay zip line and maintain the colors as shown and allow the contractors to work together to make the final layout to fit the elements. Jack Jacobs seconds.

Motion Carries.

Commission would like to post the playground information on the website and invite feedback.

VIII. NOTICES AND ANNOUNCEMENTS – 7:45 P.M.

Farrell shared that the Sue McLean shelter has been ordered and the concrete will be in place whether permitting this year.

Henderson asked if there were speakers/jurisdiction that the Commission would want to hear from. Mellberg listed, Three Rivers, CDAA, DNR and other Grant opportunities. Other thoughts would be to do deeper dives on individual parks.

IX. ADJOURNMENT

Jack Prom motions to Adjourn, Jack Jacob second.

Adjournment 8:00 PM

Respectfully Submitted,

Alec Henderson

MINUTES OF THE DECEMBER 3, 2019 PARKS COMMISSION MEETING
CITY OF DAYTON, MINNESOTA

I. CALL TO ORDER at 6:30 PM

Present: Park Commission Members: Chair Jacob Fashant, Commissioners Doug Baines, Jack Jacobs, David Kline, and Jack Prom

City Council Members Present: Jon Mellberg

Also, in attendance: City Administrator, Tina Goodroad; Associate Planner, Alec Henderson; Public Works Superintendent, Marty Farrell; Activity Center Coordinator Teresa Schmiedlin;

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Baines motioned to approve, seconded by Kline. Motion carried.

IV. CONSENT AGENDA – 6:31 P.M.

A. Approval of Parks Commission Minutes from 09-03-2019

Baines motioned to approve, seconded by Prom. Motion carried.

V. OPEN FORUM – 6:32 P.M.

No one present for open forum.

VI. STAFF UPDATES – 6:32 P.M.

A. MN Historical Society Grants – Contracts Awarded.

Henderson stated the City awarded contracts to two individuals doing the Historic Evaluation. Greg Gout is evaluating Town Hall; Alexa McDowell is researching Stevens Farm Property.

B. Diamond Lake Regional Trail Update

Goodroad reported a meeting with Three Rivers about the Master Plan for Diamond Lake Regional Trail and how the Dayton community will be involved in the process. The City will have the opportunity to review the alignment and give feedback.

Goodroad introduced Teresa, with the Activity Center and the City Hall reception desk. Goodroad announced the tree lighting ceremony at the Activity Center on December 12 from 5:00 – 6:00 p.m.

VII. REGULAR MEETING – 6:40 P.M.

A. Zachary Villas of Dayton, Preliminary Plat – Park Commission Feedback

Henderson presented the request of Tim Pomerleau, applicant, and Robert Juettner, property owner, for a Preliminary Plat for a future residential development and subdivision of three parcels with 14 lots in the existing Dayton Highlands neighborhood located at 11111 South Diamond Lake Road. Henderson stated staff is looking for a recommendation in taking cash in lieu of land as the neighborhood is not in need of a park. Staff is also looking for a recommendation of easement for sidewalks and trails within the development, connecting it to the park and trail system. Henderson stated staff recommends creating an easement within Lot 8 for a trail connection.

Jacobs motioned to approve, seconded by Prom to recommend the applicant provide a trail easement within the DU easement in Lot 8 to provide a trail connection should the existing trail on the south side of Diamond Lake Road South be extended to the development area and accept cash in lieu of land for park dedication. Motion carried unanimously.

VIII. WORK SESSION

Goodroad explained the accomplishments staff and the Commission have made during the past several years including park additions, trail construction and trail planning, master plans, and collaboration with County and other governmental agencies. Goodroad listed the parks and trails related projects for 2020.

A. Goal Setting Session

Goodroad gave the Commission time to read over the survey completed by members of the Commission and asked them to add items to this list to assist in setting goals for the City's parks and trails system.

The Commission discussed the following goal related items:

Short term projects the Commission identified include Stevens Farms Phasing, refreshing existing parks, Old Orchard Boardwalk, and maintenance of existing parks.

Topics and speakers the Commission would like to hear more about include DNR, Three Rivers, National Park Service, neighboring communities, HOA parks, CDAA, Basketball Club, and other traveling sports clubs.

Events to improve the Park Commission include touring parks in the spring, history of each park, and walking new and existing parks to get an understanding of the topography and layout.

Other things to make the Commission more effective include getting minutes out in a timely fashion, cancel meetings if one is not needed, and keep the Commission and neighborhoods involved in park planning.

Future projects include a master plan for Diamond Lake and establishing base standards for park equipment, signage, and buildings.

Long-term vision ideas identified include accessibility, parking, parks that serve particular purposes (athletic vs passive, playgrounds vs natural), creating a park along the river, safety, collaborating with Three Rivers on parks, and applying for

grants. Parks the Commission would like to emulate: Central Park in Maple Grove and Mill Pond in Champlin

2040 ideas identified include an amphitheater, trail connections to neighborhoods, roads, and regional trails, partnerships with the Audubon Society, Historical Society, Eagle Scouts, and Rotary.

Future recreational opportunities identified include camping, tennis, pickleball, rock climbing, full Park and Rec Department, splash pad, and activities for all ages.

The Commission discussed strengths of the City, complementing, not competing with, neighboring cities, and funding sources.

IX. NOTICES AND ANNOUNCEMENTS

A. Next Parks Commission Meeting

Goodroad suggesting not meeting in January, allowing the Council to complete the same questionnaire, and then meeting in February. Goodroad announced the Council would like to meet jointly with the Parks Commission.

The next meeting of the Parks Commission is February 4, 2020.

X. ADJOURNMENT

Prom motioned to adjourn, seconded by Kline. Motion carried.

Adjournment at 8:24 P.M.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver Off Site Secretarial, Inc.