



Rental Dwelling License Application

City of Dayton
12260 South Diamond Lake Road
Dayton, MN 55327
763-427-4589

Date: _____

Application Fee: \$75.00 per unit and \$75.00 re-inspection fee

Section 1: Rental Property Information:

Address:	
Number of Units:	

Section 2: Owner Information:

Name:	
Street Address:	
City:	
Phone:	
Email:	

Section 3: Property Manager (if different than owner):

Name:	
Street Address:	
City:	
Phone:	
Email:	

Section 4: License Applicant acknowledges the following:

_____ **In receipt of rental dwelling ordinance**

Initial

_____ **It's the license applicant's responsibility to notify the City in writing of any:**

Initial

- Change in Owner or Property Manager's identity
- Mailing address change
- Any other changes in information on application

(over)

Section 5: Signature

The Minnesota Data Practices Act requires that we inform you of your rights about the private data we are requesting on this form. Private data is available to you, but not the public. We are requesting this data to determine your eligibility for a rental from the City of Dayton. You are not legally required to provide this data, however, refusing to supply the data may cause your license to not be processed. This data can be shared by City of Dayton staff and the City Council. Your signature on this application indicates you understand these rights.

I certify that the above information is true and correct. I understand my signature as property manager will hold me responsible for the maintenance and management of the listed rental property, including legal action if necessary.

I acknowledge that all mailings from the City of Dayton will be mailed to the property owner at the address listed on this application unless the City is notified of any changes.

Signature of Owner _____ Date _____

Signature of Property Manager _____ Date _____

Note: Applications must be submitted with payment (by mail or in person) to Dayton City Hall or application will be returned to you.

Office Use Only:

Application/Initial Inspection Fee: \$75.00 per unit
Date Paid: _____
Re-Inspection required? Y/N
Re-Inspection Fee: \$75.00 per inspection
Date Paid: _____

Date inspection passed: _____
Date application approved: _____
Date license issued: _____