

AGENDA
CITY OF DAYTON, MINNESOTA
12260 So. Diamond Lake Road, Dayton, MN 55327
Tuesday, May 4, 2021
REGULAR MEETING OF THE PARKS COMMISSION: 6:30 P.M.

To Participate in the Meeting, Please see www.cityofdaytonmn.com Calendar for Zoom Invitation.

- 6:30 I **CALL TO ORDER**
- II **PLEDGE OF ALLEGIANCE**
- 6:30 III **APPROVAL OF AGENDA**
- 6:30 IV **CONSENT AGENDA** *These routine or previously discussed items are enacted with one motion. Minutes can be approved by those absent from meeting.*
 - A. Approval of Park Commission Minutes from April 6, 2021
- V **OPEN FORUM** *Limited to 3 minutes for non-agenda items; state your name and address; No action will be taken and items will be referred back to staff and/or Council.*
- VI **COUNCIL UPDATE**
- VII **REGULAR MEETING**
 - 6:35 B. Leathers Park discussion
 - 7:00 C. Cloquet Overlook Park - Prairie Information
 - 7:20 D. Schedule on site visits for existing parks
- VIII **NOTICES AND ANNOUNCEMENTS**
 - 8:00 E. Next Park Commission Meeting
 - 1 Parks Meeting Tentatively schedule June 1, 2021.
- 8:05 IX **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.



MINUTES OF THE APRIL 6, 2021 PARKS COMMISSION MEETING
CITY OF DAYTON, MINNESOTA

I. CALL TO ORDER at 6:30 PM

Present: Park Commission Members: Chair: David Fashant (remote), Doug Baines, Jack Prom, and David Kline (remote)

Absent: Jack Jacobs

City Council Members Present: Julie Gustafson

Also, in attendance: Associate Planner, Alec Henderson; Public Works Superintendent, Marty Farrell; City Administrator, Tina Goodroad

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Fashant made the following changes to the agenda:

- Item B postponed to the next meeting
- Add Discussion of Wildflowers at Cloquet Park
- Add Discussion of Sledding Hill at River Hills

Baines motioned to approve, seconded by Prom. Motion carried unanimously.

IV. CONSENT AGENDA

A. Approval of Parks Commission Minutes from March 2, 2021

Baines motioned to approve, seconded by Prom. Motion carried unanimously.

V. OPEN FORUM

No one present for open forum.

VI. COUNCIL UPDATE

Gustafson provided an update on Council actions.

VII. REGULAR MEETING

~~B. Application by RGW Dayton Development, LLC for Comprehensive Plan Amendment and Concept Plan Review~~

C. Water Trails Discussion - Review Scope of work MSA Professional Services

Farrell stated he feels the project should be completed all at once instead of phased in. He also suggested getting another quote. Gustafson believes there aren't many companies that do this type of thing and agrees that the project should move forward at one time. Goodroad suggested involving Champlin and Farrell recommended contacting additional communities along the river. Baines cautioned about making the project too big that it will be difficult to implement. Goodroad stated the City can't get the end product without doing the study. Gustafson recommended the Commission ask Council for the full amount of the study. Goodroad stated MSA can present at the City Council or staff can share the PowerPoint presentation. The Commission agreed to have staff present the item and share the PowerPoint presentation from MSA.

Baines motioned, seconded by Kline to recommend the City Council hire MSA Professional Services to conduct a feasibility study on a water trail. Motion carried unanimously.

D. Discuss next steps for Diamond Lake Improvements and forward recommendation to City Council

Farrell recommended creating a Scope of Work and sending out an RFP to begin the Master Plan. Gustafson stated Council discussed a revenue stream to support lake improvements. Goodroad stated the Storm Water Fund can fund the improvements and a line item can be added to the CIP. Baines stated he is in support of a Storm Water Fee charged to residents. Goodroad explained developers pay into the Storm Water Fund and it is not charged to every property owner. She stated the Diamond Lake Master Plan can be added to the CIP and every year funds can be allocated towards implementing the plan. The Commission reached consensus to ask Council to fund a Master Plan for Diamond and French Lakes.

Fashant motioned, seconded by Kline to recommend the City Council incorporate development of a Master Plan for Diamond and French Lakes in the 2022 CIP and allocate annual CIP funds for implementation. Motion carried unanimously.

D.1 Discussion of Wildflowers at Cloquet Park

Baines stated he would like to recondition the prairie at Cloquet Park this spring. Farrell stated staff will hire a consultant to do an assessment and recommend restoration work. Farrell is working on a plan to get rid of buckthorn

and other invasive species. He plans on using a chemical to get rid of the buckthorn.

Kline asked if the sunflowers were coming back. Farrell stated the sunflowers will go into Stephens Park this year.

D.2 Discussion of Sledding Hill at River Hills

Fashant stated he saw chatter on Facebook that the City planted trees at the bottom of the sledding hill. He asked staff to see if the trees were planted in the right place. Farrell replied the trees were planted in accordance with the landscape plan. He stated the sledding hill was designed to keep people away from the trees. Farrell will look at the hill and see if any work needs to be done.

VIII. NOTICES AND ANNOUNCEMENTS

E. Next Park Commission Meeting

1. Parks meeting tentatively scheduled for May 4, 2021

The Commission discussed agenda items for the next meeting including the status of projects, park tours, and the RGW concept plan. Goodroad stated staff can use help on the development of Leathers Park. The Commission discussed the development of a Community Sports Complex and how to serve the growing needs of Dayton. Goodroad stated the Park Commission is meeting their goals and have made many improvements to existing parks and developing new parks.

IX. ADJOURNMENT

Baines motioned to adjourn, seconded by Prom. Motion carried.

Adjournment at 7:34 p.m.

Respectfully submitted,

Shari Kunza, Recording Secretary
TimeSaver OffSite Secretarial, Inc