

AGENDA
CITY OF DAYTON, MINNESOTA
12260 So. Diamond Lake Road, Dayton, MN 55327
Tuesday, September 3, 2024
REGULAR MEETING OF THE PARKS COMMISSION: 6:30 P.M.

To Participate in the Meeting, Please see www.cityofdaytonmn.com Calendar for Zoom Invitation.

- 6:30 **CALL TO ORDER**
- PLEDGE OF ALLEGIANCE**
- 6:30 **APPROVAL OF AGENDA**
- 6:30 **CONSENT AGENDA** *These routine or previously discussed items are enacted with one motion. Minutes can be approved by those absent from meeting.*
- A. Approval of Park Commission Minutes from August 19, 2024
- 6:35 **OPEN FORUM** *Limited to 3 minutes for non-agenda items; state your name and address; No action will be taken and items will be referred back to staff and/or Council.*
- COUNCIL UPDATE**
- REGULAR MEETING**
- 6:40 B. Memorial Benches and Site Furniture Discussion
- 6:45 C. Bounce Pad Discussion
- NOTICES AND ANNOUNCEMENTS**
- F. Next Park Commission Meeting
 Parks meeting scheduled for October 1st, 2024
- 7:30 **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

MINUTES OF THE AUGUST 19, 2024, PARKS COMMISSION MEETING
CITY OF DAYTON, MINNESOTA

I. CALL TO ORDER at 6:30 PM

Present: Kaia Chambers, Brad Cole, John Knutson, and David Pikal

Absent: Doug Baines and Keri Lingard

City Council Member Present: Matt Trost

Also in attendance: Public Works Superintendent, Marty Farrell; Activity Center Coordinator, Danielle Higgins

II. PLEDGE OF ALLEGIANCE

III. SWEARING IN OF KAIA CHAMBERS

Knutson administered the oath of office. The Commissioners gave Chambers a warm welcome.

IV. APPROVAL OF AGENDA

Knutson requested an addition of G; Selection of Duties and Election of a Chair and Vice Chair

MOTION: Pikal motioned, seconded by Chambers, to approve the agenda as amended. Motion carried unanimously.

V. CONSENT AGENDA

A. Approval of Park Commission Minutes from June 24, 2024.

MOTION: Pikal motioned, seconded by Cole to approve the consent agenda as presented. Motion carried unanimously.

VI. OPEN FORUM

No one was present for open forum.

VII. COUNCIL UPDATE

Trost updated the Commission on Council items. Trost stated there was a conversation about public event permits that was not approved at the last Council Meeting.

Trost stated that there was a plan to run a path to connect Cloquet Overlook Park to 142nd, but the County is planning to re-do that road and in turn, destroy any work that the City does. Council voted to wait on the County to complete their work prior to working on the path.

Trost stated that budget meetings have been ongoing. Trost suggested a port-a-potty for the parks with no bathroom facilities.

Additional conversation ensued.

Cole asked how far \$1,000,000 would go when it comes to funding paths. Farrell explained that there are many factors that go into the funding aspect. It is not reasonable to attach a dollar figure to a specific length.

Additional conversation ensued.

VIII. REGULAR MEETING

B. Appointing Parks Commission Roles

Knutson asked if anyone was interested in being Chair of the Parks Commission. Pikal stated his interest.

Knutson asked if anyone was interested in being Vice Chair. Cole stated his interest.

MOTION: Knutson motioned to appoint Dave Pikal as Chair of the Parks Commission, seconded by Chambers. Motion carried.

MOTION: Knutson motioned to appoint Brad Cole as Vice Chair of the Parks Commission, seconded by Pikal. Motion carried.

C. Elsie Stephens Park Master Plan Update

Farrell stated that City Council would like the input of the Parks Commission with regard to the Elsie Stephens Park Master Plan.

Farrell stated that more accurate budgeting is necessary. Specifically, a \$5,000,000 “placeholder” was budgeted for the large building. Now, there needs to be some serious discussions regarding the future needs and some accurate numbers.

Trost stated that the Parks Commission is not tied to what has been stated in the past. Changes are welcome. Trost noted the four event centers that are currently housed in Dayton.

Pikal asked if the conversation from February 6th is being scratched. The answer is no.

Additional conversation ensued.

Pikal asked if the Council would like to see an Event Center in Elsie Stephens Park, since there are so many already in the City. Trost stated that the Council would like the Parks Commission's input.

Chambers asked how Champlin's Event Center is doing. Cole stated that Champlin's Event Center is doing very well. Cole stated that on Thursday nights there are 1,000 to 3,000 people on the land and hundreds of boats coming and going.

Additional conversation ensued.

Chambers asked if any of the Event Centers mentioned by Trost have an overlook onto the Mississippi River? Pikal stated that Magnus has an overlook onto Diamond Lake.

Cole asked if a driving range or mini golf course were added to Elsie Stephens Park, would the City want to staff it, or lease it to another company.

Additional conversation ensued.

The conversation shifted to outdoor ice rinks, cross-country ski space, and sledding hills.

Knutson reminded the Parks Commission to add the veteran's memorial to the Elsie Stephens Park Master Plan.

Additional conversation ensued.

Chambers stated that it makes more sense to focus the Park Commission's attention on making Elsie Stephens Park a premier park rather than diverting funding towards an event center right now. All Commissioners concurred.

The conversation shifted to parking and potential solutions.

Trost asked for clarification as to what the Parks Commissioners envision for a potential event center.

Pikal stated that adding staffing to the City will potentially become a hardship for the City.

Cole stated that the City could lease the space to a vendor to run the businesses.

Additional conversation ensued.

Farrell stated that a decision regarding the potential to have an event center at Elsie Stephens Park is necessary because it will have an impact on the Master Plan.

Chambers stated that making Elsie Stephens Park a premier park would bring a lot of visitors, and the visitors would become aware of the event center, which would be helpful to the City. Chambers does not believe the Parks Commission should rule out the possibility of an events center in the future.

Trost asked the Commissioners what “screams” premier park. Chambers stated that a splash pad would draw a lot of visitors. Pikal stated some sort of water feature comes to mind when he thinks of a premier park. Knutson stated that a huge castle comes to mind. Cole suggested a stocked fishing pond would be nice.

Additional conversation ensued and there was discussion about having a bike station at the trail head.

Pikal asked if there is any information on the potential of using the actual structures that are in Elsie Stephens Park. Farrell stated that there have been no firm decisions made yet.

D. Water Trails Design and Costs Update

Farrell is working to get the environmental studies completed so that the Federal Funding can be accessed. Stantec has been approved to execute the environmental study. The environmental study will likely take about six months to complete.

Farrell introduced David Patton from MSA, who has been a landscape architect for more than 30 years.

Patton projected an image of the kayak launch that was designed for Elsie Stephens Park. The launch has been compacted somewhat, which decreases the actual cost and makes approval easier. Patton stated that the designated parking area meets the ADA standards. The only thing it will need is striping.

Patton stated that the original budget was over \$720,000. With the changes made, the budget is now \$536,478.

Farrell stated that suggestions from the Parks Commission are welcome.

There was a discussion regarding an emergency launch area for rescue services. Farrell suggested that perhaps some FEMA grant money would be available for an emergency launch area. Patton suggested that increasing the width of the path could make it more accessible for an emergency launch area.

Trost asked if picnic tables are near the landing. The answer is yes, but a little further down.

Additional conversation ensued.

Pikal suggested that plenty of trash receptacles be installed.

Chambers suggested a beautiful archway entrance to the launch.

E. National Fitness Campaign Discussion

Higgins came forward and stated that a unique opportunity has been presented. Higgins sent out a three-minute video with the Commissioners' packet that gave an overview of the program. The National Fitness Campaign provides a free app for community members to download on their smartphones. The community members go to the stations and participate as much or as little as they choose. Following the app in its entirety provides a seven-minute full-body workout. Higgins projected images for examples.

Higgins noted there are grant opportunities through Blue Cross and Blue Shield. There are also funding opportunities through advertising. Higgins stated that the courts are considered low maintenance. The nuts and bolts need to be checked twice per year.

Farrell asked the Parks Commission if this is something that would be good for Dayton. Cole stated that the project would be great in Elsie Stephens Park. The addition of the adult fitness area along with a playground for kids would be perfect. Chambers stated that with sponsorships, this would be awesome. Trost suggested that the local farmers could help with an edible walkway.

Additional discussion ensued regarding potential sponsorship opportunities.

There was consensus to investigate further.

IX. NOTICES AND ANNOUNCEMENTS

- F. Next Park Commission Meeting September 3, 2024.
- G. Selection of Duties and Election of a Chair and Vice Chair (Added by Knutson before the approval of the agenda, was considered under VIII.B.)
- H. Knutson stated that he found additional information regarding the designation of Dayton as a "Tree City." An official Ordinance would be needed, and Farrell agreed to assist with that endeavor. There was additional discussion regarding a tree ordinance.
- I. Knutson requested follow-up information on the park near the apartments mentioned in the last meeting. Farrell stated that he never received a response from the park owners, but he will follow up.
- J. Knutson stated that the Kwik Trip on 81 was supposed to put a park in the Dayton Mobile Home Park. Farrell stated that the park has been installed.
- K. Farrell stated that he'd like to add the following to the agenda for the next Parks Commission Meeting: 1) Discussion about memorial benches and park furnishings; and, 2) Receive update on PIP 2024.

X. ADJOURNMENT

Knutson declared the meeting adjourned at 8:10 p.m.

Respectfully submitted,

Sandra Major, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

PRESENTER: Marty Farrell

ITEM: Memorial benches and site furniture discussion

PREPARED BY: Marty Farrell

POLICY DECISION / ACTION TO BE CONSIDERED: Discuss and make recommendations for memorial benches and site furniture.

BACKGROUND: Staff is seeking direction from the Parks Commission on memorial benches and site furniture for the City Parks. City Council has approved a donations policy which contains various items that may be donated to the City by residents. Staff has been approached by a resident about donating a memorial bench, and staff would like to be able to have a list of recommendations for the benches currently we have had 2 benches donated at Riversbend Park that the resident picked out from several options. Staff would like to standardize the choices so that we do not have to research for memorial benches whenever we get a donation request, Staff would like to have some continuity within the park system.

In line with standardizing the memorial benches staff would like to discuss standardizing site furniture to include regular benches, tables, bike racks, garbage containers.

CRITICAL ISSUES: None.

BUDGET IMPACT: No Funding currently identified for this effort.

RECOMMENDATION: None

ATTACHMENT(S): Parks donation policy



City of Dayton Parks and Recreation Donation Policy

Standards

Purpose

The purpose of this policy is to establish guidelines, standards, and procedures for the installation and care of park and recreation donations whether cash or physical property. This relates to, but is not limited to:

Land	Shade structures
Park benches	Picnic shelters
Trees	Drinking fountains
Picnic tables	<u>Interpretive Signage</u>
Plaques	Flags
Bicycle racks	Sports equipment
Monuments/sculptures	Program Scholarships
Lighting	Cash

Flowers (annuals or perennials), shrubs, and bushes shall not be considered approved donations.

Quality

The city and the community have an interest in ensuring that donations are high quality as related to style, appearance, durability, and ease of maintenance.

Approval

All donations will be reviewed by city staff against this policy for compliance before forwarding the request to the Parks Commission for recommendation and the City Council for action. All donations must be approved by the City Council.

Cost

The donor shall cover the full cost (*vendor price plus 15% for staff time*) for the purchase and installation of the donation. Any additional costs incurred by the city will be reviewed by the Parks Commission prior to City Council action.

Ownership

Donations become the property of the City of Dayton.

Location

The placement location for the donation will be determined by where there is a need in the City Park system, or maybe agreed with the donor if there is a location of significance to the individual. Final approval of location will be by the Park Commission and the City Council.

Installation

The city will be the responsible party to install or oversee the installation of donations.

Maintenance

The city will maintain the approved donations only for the expected life cycle of the donations. **Volunteering for maintenance is encouraged and volunteers may maintain donations but need to be approved through the city.**

Replacement

The city will not be responsible for replacing any donation if it is stolen, vandalized, destroyed, or if it has exceeded its life cycle period.

Decorations

Donations may not be decorated with portraits, ornaments, flags, figurines, or other decorations.

Criteria for acceptance*Park Plan*

Donations must follow the approved park plan. If a plan does not exist, the donor must propose the placement of the donations under these conditions:

1. Provides a legitimate benefit
2. Does not interfere with current or future use of the park facility, and
3. Does not require the relocation of other equipment or infrastructure to accommodate the donation.

Hardscape Donations*Installation*

The installation of hardscape items such as, but not limited to, benches, signs, plaques, decks, planters and monuments may occur any time, weather permitting.

Landscaping Donations*Tree Selection:*

Tree species will be made from an approved list of trees provided and appropriately selected for the proposed location. The size will be based on the city ordinance landscaping section. For trees not based on the ordinance, the tree size will be reviewed by the Parks Commission prior to City Council action.

Tree Care:

The city will be responsible for the care of the tree(s).

Flowers:

If bulbs or flowers are planted with a tree, they need to be planted in the mulch at the base of the tree. All bulbs and flowers must be approved before planting. The planting, watering, weeding, mulching, and care of the bulbs and flowers will be the sole responsibility of the person(s) planting the flowers. If not properly maintained, the city can remove the plantings at any time.

Donation Plaques*Material:*

If a standalone plaque is desired as part of a donation, it must be bronze and purchased through the City of Dayton, using an approved vendor to ensure the highest quality, life, and durability. For plaques that are attached to a donation, the plaque must be supplied by the vendor supplying the donation and shall be approved by the city.

Content:

The city must approve all text and graphics on plaques associated with a donation.

Size:

The size of the memorial plaques shall be approved by city staff. Tree donation plaques will be a maximum 6 x 9 inches in size and mounted in concrete flush to the ground at the base of the tree donation.

Memorial Statues, Fountains, Plazas, Observation Decks, Gardens, etc.

To the extent that projects of this nature are consistent with park planning processes, they may be considered on a case-by-case basis. They need to be recommended by the Parks Commission. Final action will need to be approved by the City Council. Donors may contact the Parks Director to discuss their ideas.

All costs associated with the construction and installation of such memorials will be the responsibility of the donor. The expected life cycle of the type of donation will need to be agreed upon by the donor and the city.

Tax Deduction

Donations to the city are typically tax deductible. Please consult with your tax advisor.

PRESENTER: Danielle Higgins

ITEM: Bounce Pad Discussion

PREPARED BY: Danielle Higgins

POLICY DECISION / ACTION TO BE CONSIDERED: Discussion on the topic of bounce pillows.

BACKGROUND: Commissioner Chambers shared an idea of having a bounce pillow at Elsie Stephens Park. Her family visited Iceland this summer and noticed the bounce pillows attracted a lot of visitors. Staff reached out to the manufacturer, Original Jumping Pillow for more information. Chambers shared the following blog post with the staff. [Bounce Pillow – Iceland's Best Kept Secret - Tall Adventure Fam](#)

CRITICAL ISSUES: N/A

BUDGET IMPACT: \$12,000-\$20,000+.

RECOMMENDATION: None.

ATTACHMENT(S): Blog post photos shared by Kaia as well as additional photos from the Original Jumping Pillow company.

The Adventure Fam Blog Photos



Photos of the Original Jumping Pillow Installation



Price List From The Original Jumping Pillow



OUTDOOR JUMPING PILLOWS PRICES 2024



JUMPING PILLOW JP9 90' X 33'
COST \$17,800 US



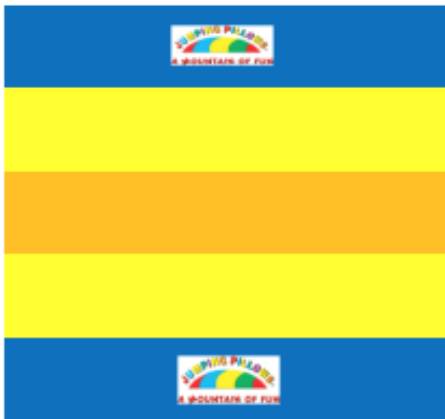
JUMPING PILLOW JP8 80' X 33'
COST \$16,800 US



JUMPING PILLOW JP7 70' X 33'
COST \$15,800 US



JUMPING PILLOW JP6 60' X 33'
COST \$14,800 US



JUMPING PILLOW JP5 50' X 33'
COST \$13,800 US



JUMPING PILLOW JP4 40' X 30'
COST \$12,800 US



JUMPING PILLOW JP3 30' X 33'
COST \$11,800 US



NOTE:

THE ABOVE PRICING INCLUDES INSTALLATION, ITEMS FOR INSTALL AND TRAVEL. IN SOME CASES IF TRAVEL IS REQUIRED BY AIR TRAVEL, THERE MAY BE SOME ADDITIONAL TRAVEL EXPENSE.

THE OWNERS ARE RESPONSIBLE FOR AN EXCAVATOR ON SITE THE DAY OF THE INSTALL AND TO SUPPLY THE SAND FOR THE PILLOW PERIMETER SOFT FALL AREA.

Original Jumping Pillow Replacement Covers:

JP9 Original Jumping Pillow Replacement Cover 9 Cost: \$15,200

JP8 Original Jumping Pillow Replacement Cover 8 Cost: \$14,200

JP7 Original Jumping Pillow Replacement Cover 7 Cost: \$13,200

JP6 Original Jumping Pillow Replacement Cover 6 Cost: \$12,200

JP5 Original Jumping Pillow Replacement Cover 5 Cost: \$11,200

JP4 Original Jumping Pillow Replacement Cover 4 Cost: \$10,200

Original Jumping Pillows Winter covers:

JP9 Winter cover	Cost: \$2,200
JP8 Winter cover	Cost: \$2,100
JP7 Winter Cover	Cost: \$2,000
JP6 Winter Cover	Cost: \$1,900
JP5 Winter Cover	Cost: \$1,800
JP4 Winter Cover	Cost: \$1,700

About Our Jumping Pillows:

- * Original Jumping is a Trade Mark and can only be advertised on our product.
- * We install with Metal triangles and not ropes as our competitors do.
- * Our product is the only pillow to carry a certificate of Engineering.
- * Our material is the highest quality available and unique to our brand.
- * Our product carries a 5 year warranty against any pillow failures, not wear & tear.
- * Personalization on your pillow is available.
- * Our product is strictly installed by trained professionals.

Outdoor Pillows:

JP9 89 x 33 feet	Cost \$17,800
JP8 79 x 33 feet	Cost \$16,800
JP7 69 x 33 feet	Cost \$15,800
JP6 59 x 33 feet	Cost \$14,800
JP5 48 x 33 feet	Cost \$13,800
JP4 38 x 30 feet	Cost \$12,800
JP3 30 x 30 feet	Cost \$11,800

Pricing above is all inclusive no additional costs to the customer except the excavator the day of the install and sand for the soft fall.