

AGENDA
CITY OF DAYTON, MINNESOTA
12260 So. Diamond Lake Road, Dayton, MN 55327
Tuesday, April 2, 2024

REGULAR MEETING OF THE PARKS COMMISSION: 6:30 P.M.

To Participate in the Meeting, Please see www.cityofdaytonmn.com Calendar for Zoom Invitation.

- 6:30 **CALL TO ORDER**
- 6:30 **PLEDGE OF ALLEGIANCE**
- 6:30 **APPROVAL OF AGENDA**
- 6:30 **CONSENT AGENDA** *These routine or previously discussed items are enacted with one motion. Minutes can be approved by those absent from meeting.*
- A. Approval of Park Commission Minutes from March 4, 2024
- 6:35 **OPEN FORUM** *Limited to 3 minutes for non-agenda items; state your name and address; No action will be taken and items will be referred back to staff and/or Council.*
- COUNCIL UPDATE**
- REGULAR MEETING**
- 6:40 B. Open House Discussion
- 7:00 C. Playground Design Discussion
- NOTICES AND ANNOUNCEMENTS**
- D. Next Park Commission Meeting
- Parks meeting scheduled for May 7, 2024
- 7:15 **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

MINUTES OF THE MARCH 4, 2024 PARKS COMMISSION MEETING
CITY OF DAYTON, MINNESOTA

I. CALL TO ORDER at 6:30 PM

Present: Doug Baines, John Knutson, Keri Lingard, and David Pikal

Absent: Brad Cole

City Council Member Present: Matt Trost

Also in attendance: Public Works Superintendent, Marty Farrell; Recreation Program Specialist, Danielle Higgins; Park Planner, Paul Kangas

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

MOTION: Pikal motioned, seconded by Knutson, to approve the agenda as presented. Motion carried unanimously.

IV. CONSENT AGENDA

A. Approval of Park Commission Minutes from February 6, 2024.

MOTION: Lingard motioned, seconded by Pikal to approve the consent agenda as presented. Motion carried unanimously.

V. OPEN FORUM

Emily Jesser of 11508 Brayburn Trail came forward and stated that the Parks Commission did a great job of incorporating the neighbors' feedback. Her only request was a full basketball court rather than a half court.

VI. COUNCIL UPDATE

Trost updated the Commission on Council items. Trost stated that the Pavement Management Study is completed. City Council passed a Drone Ordinance for the City. The Water Trail was proposed for engineering. It was passed 4-1 to proceed with the cost analysis. The trail improvement to connect 142nd Avenue up to Cloquet Overlook Park was also passed 4-1 to proceed with the cost analysis.

VII. REGULAR MEETING

B. PIP 2024

Farrell and Kangas presented the Park Improvements 2024 Revised Concept Plan for Area 21 (Brayburn Trails and Sundance Greens), Elsie Stephens Phase III, and Lone Gardens/Cypress Cove Neighborhood Park. Farrell stated that the recent neighborhood meeting went well.

Paul Kangas, Inside Outside Architecture, stated that he would send out a synthesis of the comments from the neighborhood meeting. Kangas explained the challenges of cost estimates post-COVID and then went on to go over the estimates that were provided in the Councilmembers' meeting packets. Kangas advised that some difficult choices will need to be made due to a lack of funding.

Additional conversation ensued regarding parking. It is very expensive to install parking.

Pikal asked Farrell what the overall budget is to spend on Area 21. The answer is \$500,000 from the Park Improvements Budget and perhaps up to additional \$100,000 of funding could come from the Trails Budget.

Additional conversation ensued regarding irrigation in the parks and using wells to provide that irrigation.

Kangas explained the rationale for the placement of the noise-making activities, the playground for the younger children, and the food-truck parking. There was no appetite from the neighbors for a dog park, or a community garden. There was a lot of interest for a sand volleyball court. There was equal desire for pickleball and tennis, but cost-constraints prevent having both.

Sherri Fincher of the Brayburn Trails neighborhood came forward and stated that she would have felt better prepared had she had the cost estimates in hand before making her wish list for the park. Fincher stated that within the neighborhood, there is already a place that food trucks can park, and they have a playground designed specifically for the tiny tots. Fincher's bigger concern is that the children who can bike to the park have activated that entice them to participate. Fincher asked if there is any time for the neighbors to make additional recommendations. Trost stated that there are three weeks before City Council votes on it.

The conversation shifted to budget concerns for future parks.

The Commissioners were divided over the prioritization of park features. Half wanted 1) pickleball; and 2) full court basketball with four goals. The other half wanted the order reversed on priorities.

The priority for the basketball court is: 1) full court with four goals; 2) full court with two goals; or 3) half court with two goals.

There was consensus that the third priority is a sand volleyball court. There is simply not enough money to include a tennis court.

Kangas offered some cost-cutting measures to reduce some of the landscaping budget.

After much discussion, there was consensus that the basketball court is a priority over the pickleball court.

Lingard recommended taking the parking stalls from 15 to 8 and getting rid of the Food Truck Parking in order to reduce cost.

MOTION: Pikal motioned to approve the following priorities: 1) basketball court; 2) pickleball court; 3) sand volleyball court, seconded by Knutson. Motion carried.

Kangas stated that park improvements for Elsie Stephens Phase III is the next project to be discussed, noting that \$605,000 has been allotted for this. At the last meeting, there was a lot of discussion for the prioritization. Kangas presented his numbers to the Parks Commission.

Farrell stated that the Park Entrance Sign can be removed from the estimate because it is being funded from another source.

Kangas stated that the irrigation will not be as expensive in this park because the well is already present, and electricity is close. Kangas stated that the County requires the entry gate to be closed with the exception of large events. It is budgeted for \$12,000.

Additional conversation ensued regarding the gate.

Kangas stated that the largest expense is the expanded performance stage and seating area.

Trost requested the Commissioners order priorities.

Pikal stated that he'd like to make a motion to accept the plan as presented, because it is under budget. Trost persisted in wanting to know what the preference would be should something need to be cut. Lingard stated that if

the roof is too expensive, the expanded seating could be deleted for the sake of the roof, and people could bring their own seating.

MOTION: Knutson motioned to approve Elsie Stephens Park Phase III as proposed and allow the expanded seating to be removed if necessary, seconded by Lingard. Motion carried.

Kangas stated that lone Gardens/Cypress Cove Neighborhood Park is the last plan to discuss. This is a very small park. Rather than the originally proposed two seating areas, only one is in the plan. While the budget doesn't support a basketball court right now, one is in the plan so that it isn't forgotten about. Kangas stated that there is potential to save approximately \$4,600 by removing the steppingstones and replacing them with concrete. The irrigation is the lion's share of the budget with this park.

MOTION: Pikal motioned to approve lone Gardens/Cypress Cove Neighborhood Park as proposed without the basketball court, seconded by Lingard. Motion carried.

VIII. NOTICES AND ANNOUNCEMENTS

- C. Knutson agreed to bring brochures for the table at Higgins' upcoming Open House on May 22, 2024. It will be held from 5:00 p.m. until 7:00 p.m. Pikal and Lingard plan to attend.
- D. Farrell is in the process of advertising for seasonal employees along with two parttime employees.
- E. Next Park Commission Meeting is scheduled for April 2, 2024.

IX. ADJOURNMENT

MOTION: Baines motioned, seconded by Lingard, to adjourn the meeting at 8:23 p.m. Motion carried.

Respectfully submitted,

Sandra Major, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

PRESENTER: Danielle Higgins

ITEM: Open House Discussion

PREPARED BY: Danielle Higgins

POLICY DECISION / ACTION TO BE CONSIDERED: Discussion of what materials will be at the Open House.

BACKGROUND: At the February and March Park Commission meetings, there was discussion of what could be presented at the Open House event taking place May 22, 2024. Commissioner Knutson commented that he has a "Tree Owners Manual" from the U of M Tree Care Program. Council Member Trost suggested having information on what was proposed and prioritized for the parks and trails being developed. Commissioner Lingard would like to have a handout of the current and proposed trails and parks. There was talk from Commissioner Baines about having a table for the watershed.

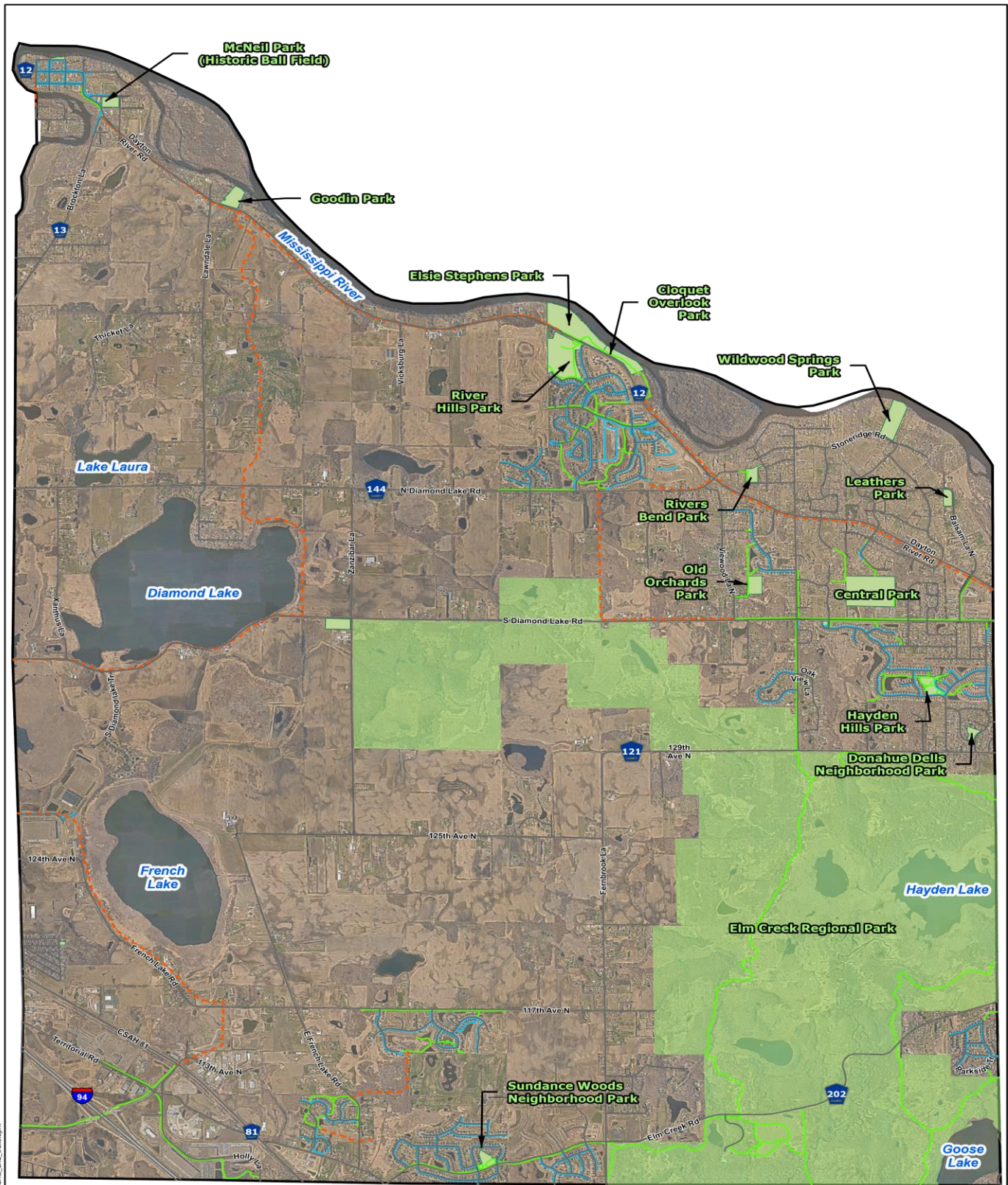
CRITICAL ISSUES: N/A

BUDGET IMPACT: None.

RECOMMENDATION: Approval of the Open House Materials.

ATTACHMENT(S): Parks and Trails Map

Path: V:\2277resources\GIS\Dayton\parks_and_trails\parks_and_trails.aprx



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3,500 1,750 0 3,500
Feet

Legend

- Sidewalk - Existing
- Trail - Existing
- - - Trail - Proposed
- Parks
- Elm Creek Regional Park
- Municipal Boundary
- Roads