

AGENDA
CITY OF DAYTON, MINNESOTA
12260 So. Diamond Lake Road, Dayton, MN 55327
Monday, March 4, 2024
REGULAR MEETING OF THE PARKS COMMISSION: 6:30 P.M.

To Participate in the Meeting, Please see www.cityofdaytonmn.com Calendar for Zoom Invitation.

- 6:30 **CALL TO ORDER**
- PLEDGE OF ALLEGIANCE**
- 6:30 **APPROVAL OF AGENDA**
- 6:30 **CONSENT AGENDA** *These routine or previously discussed items are enacted with one motion. Minutes can be approved by those absent from meeting.*
- A. Approval of Park Commission Minutes from February 6, 2024
- 6:35 **OPEN FORUM** *Limited to 3 minutes for non-agenda items; state your name and address; No action will be taken and items will be referred back to staff and/or Council.*
- COUNCIL UPDATE**
- REGULAR MEETING**
- 7:00 B. P.I.P. 2024
- NOTICES AND ANNOUNCEMENTS**
- C. Next Park Commission Meeting
 Parks meeting scheduled for April 2nd, 2024
- 8:30 **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

MINUTES OF THE FEBRUARY 6, 2024 PARKS COMMISSION MEETING
CITY OF DAYTON, MINNESOTA

I. CALL TO ORDER at 6:30 PM

Present: Brad Cole, John Knutson, Keri Lingard, and David Pikal,

Absent: Doug Baines

City Council Member Present: Matt Trost

Also in attendance: Public Works Superintendent, Marty Farrell; Danielle Higgins, Recreation Program Specialist; Jon Sevald, Community Development Director

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

MOTION: Lingard motioned, seconded by Pikal, to approve the agenda as presented/amended. Motion carried unanimously.

IV. CONSENT AGENDA

A. Approval of Park Commission Minutes from January 2, 2024.

MOTION: Lingard motioned, seconded by Pikal to approve the consent agenda as presented. Motion carried unanimously.

V. OPEN FORUM

No one present for open forum.

VI. COUNCIL UPDATE

Trost updated the Commission on Council items. The City has gone through and approved the Fee Schedule. It may be edited and approved as changes arise. Multiple Concept Plans have been reviewed, some of which will be brought up at this meeting. Emergency generators have been approved for purchase for both existing Fire Houses/City Hall/Activity Center. Next week there will be a City Council Work Session to discuss the meaning of “rural feel” in Dayton.

VII. REGULAR MEETING

B. PIP 2024 Presentation – Paul Kangas

Kangas came forward to report on the 2024 Parks Improvement Project. Area 21 is the term currently used to describe the park that is adjacent to Brayburn Trails and Sundance Greens. The southern half of this park is not yet controlled by the City. There will have to be a multi-phase approach to this park.

Kangas explained that very little parking capacity is needed for a neighborhood park because people generally bike or walk to the park. This particular park is designed with only 15 stalls for parking, one of which is a handicap stall. There is a large circle that can be used as a drop-off, or it can be used for food truck parking. The built structures are clustered near the circle so that it can be used as a community gathering area.

Kangas noted there was some discussion regarding a community garden. In the northeast corner there is space for a multi-functional tennis/pickle ball court. In the southern area that is not currently controlled by the City, an informal soccer field and an informal baseball diamond could be added.

There was additional discussion regarding the trails and a potential dog park area.

Kangas asked if the Commissioners want multiple options available for the residents to see when the neighborhood meeting is held or would it be better to steer them towards limited options. There was consensus to show plenty of options.

There was discussion regarding scheduled athletic association use. Kangas stated that the current plan did not factor this into consideration. Parking would have to be re-visited, and sizing for fields would have to be re-visited.

There was discussion regarding accepting money in lieu of the land.

There was consensus that land is preferred to the money.

There was discussion regarding colors used in the parks.

Kangas stated that Elsie Stephens Park is now up to Phase III. There is \$500,000 allocated. A significant portion of that money needs to go towards the bridge that was originally scheduled to be installed in 2022.

Kangas stated that there is also an area that needs irrigation. There is power and a well that can be tapped into in the area.

Kangas stated that some signage off of River Road as part of the turn lanes is a high priority. There is also a gate that can be closed off unless there is a

highly trafficked event. There is also the potential for modifying the band shell and adding additional seating.

Salonek spoke from the gallery and stated that he believes the City is putting way too much money into the neighborhood parks and he believes the City should scale back the amount of money going into the neighborhood parks in order to spend considerably more at Elsie Stephens park. Salonek stated that the residents of Dayton would get a lot more use from a splash pad than a tennis court.

Trost stated that he does not believe the plan that is being presented is representative of the ideas that the Parks Commissioners put forth at the end of 2023.

Additional conversation ensued.

There was consensus to focus on the bridge, the signage, and a shelter over the band area.

Kangas stated that there is history with Lone Gardens. The developer put in a playground that was supposed to be funded by an HOA. There were no design standards. They did some interesting things. This project is not up to the City of Dayton standards. There is space for a basketball court, but there is no funding for it at this time.

Kangas stated that community members tend to request additional seating so that they can gather and chat with their neighbors.

Kangas stated that there is a \$50,000 budget for improvements for this park.

There was consensus to use only one seating area and put in some trees. A basketball court should not be a focus at this time.

C. Dayton Parkway Neighborhood Trails/Conservation/Parks – Jon Sevald and Martin Farrell

Sevald asked Farrell if he could locate any visuals or if he could pull up the Parks Packet. Sevald stated that there is nothing currently planned in Southwest Dayton for parks. There are two regional trails that are planned by Three Rivers Parks District.

Higgins was able to pull up the Parks Packet for a visual aide.

Sevald stated that there is an opportunity to put in a trail head. Three Rivers Park District will be responsible for it, but it would be good for the Parks Commission to give input. Specifically, would the Parks Commission like

anything other than the standard 15 parking stalls, restroom, and sign included with the trail head?

Trost asked where the trail head would be. No response was given.

Ideas regarding the signage for the trail head was discussed. It was suggested to state the milage of the trail, a QR code that would direct patrons to other maps, and suggestions about visiting other trails and parks.

D. Dayton Open House

Higgins came forward and stated that Open House is planned for Wednesday, May 22, 2024, from 5:00 p.m. until 7:00 p.m. All of the Councils and Commissions are invited to participate. There will be hotdogs and lemonade. Farrell stated that this would be a great opportunity to interact with the community and get their feedback.

VIII. NOTICES AND ANNOUNCEMENTS

E. Next Park Commission meeting is changed due to Super Tuesday. It will be held on Monday, March 4, 2024, at 6:30 p.m.

IX. ADJOURNMENT

Knutson adjourned the meeting at 8:31 p.m.

Respectfully submitted,

Sandra Major, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

PRESENTER: Marty Farrell/Paul Kangas

ITEM: Park Improvements 2024 Revised Concepts

PREPARED BY: Marty Farrell/Paul Kangas

POLICY DECISION / ACTION TO BE CONSIDERED: Discussion to approve or amend revised concepts for the Park Improvements 2024 project

BACKGROUND: Staff has identified 3 locations for development of new Parks or improving existing parks, Area 21 (Brayburn Trails/Sundance Greens), Elsie Stephens Phase III, and Lone Gardens/Cypress Cove neighborhood park. High level concepts have been presented to the Park Commission, comments were received from the Commission and included where possible into the revised concepts that will be shared with the Commission.

Staff held a neighborhood meeting with residents of Brayburn trails and Sundance Greens at the Sundance Events Center on March 22, 2024. Three concepts were presented and picture boards of the Concepts and Park Equipment options were available for Resident feedback. The Event was well attended, with lively conversation discussing what the residents would like to see in the Park and Playground for amenities, as well as many other subjects. Paul has incorporated the feedback from that meeting in the revised concept for Area 21.

Staff are striving to get this project in front of Council for one of the March meetings so that we can get it out to bid, to start construction in 2024 with completion in 2025.

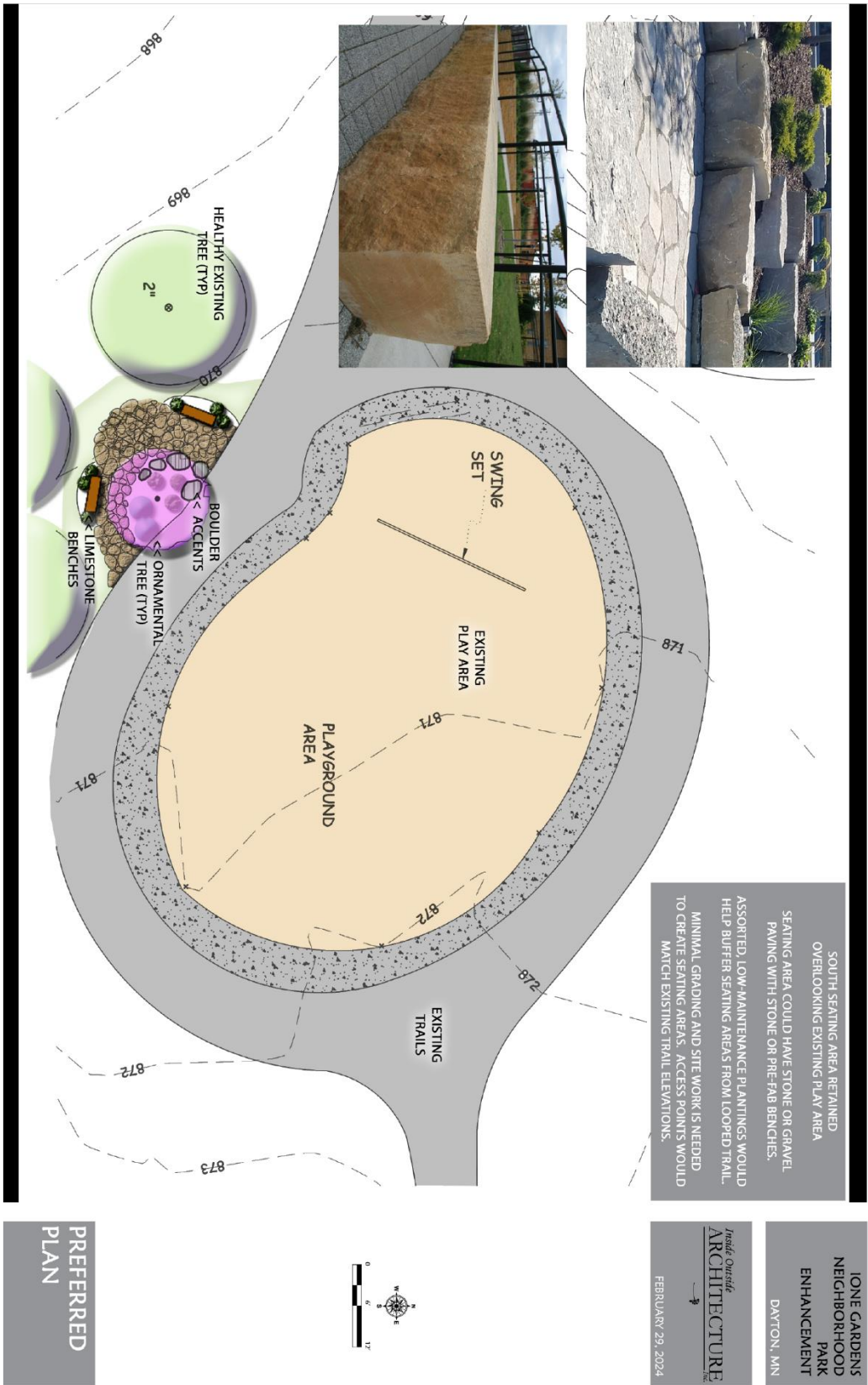
CRITICAL ISSUES: N/A

BUDGET IMPACT: None. (CIP budget for PIP 2024 \$1,000,050)

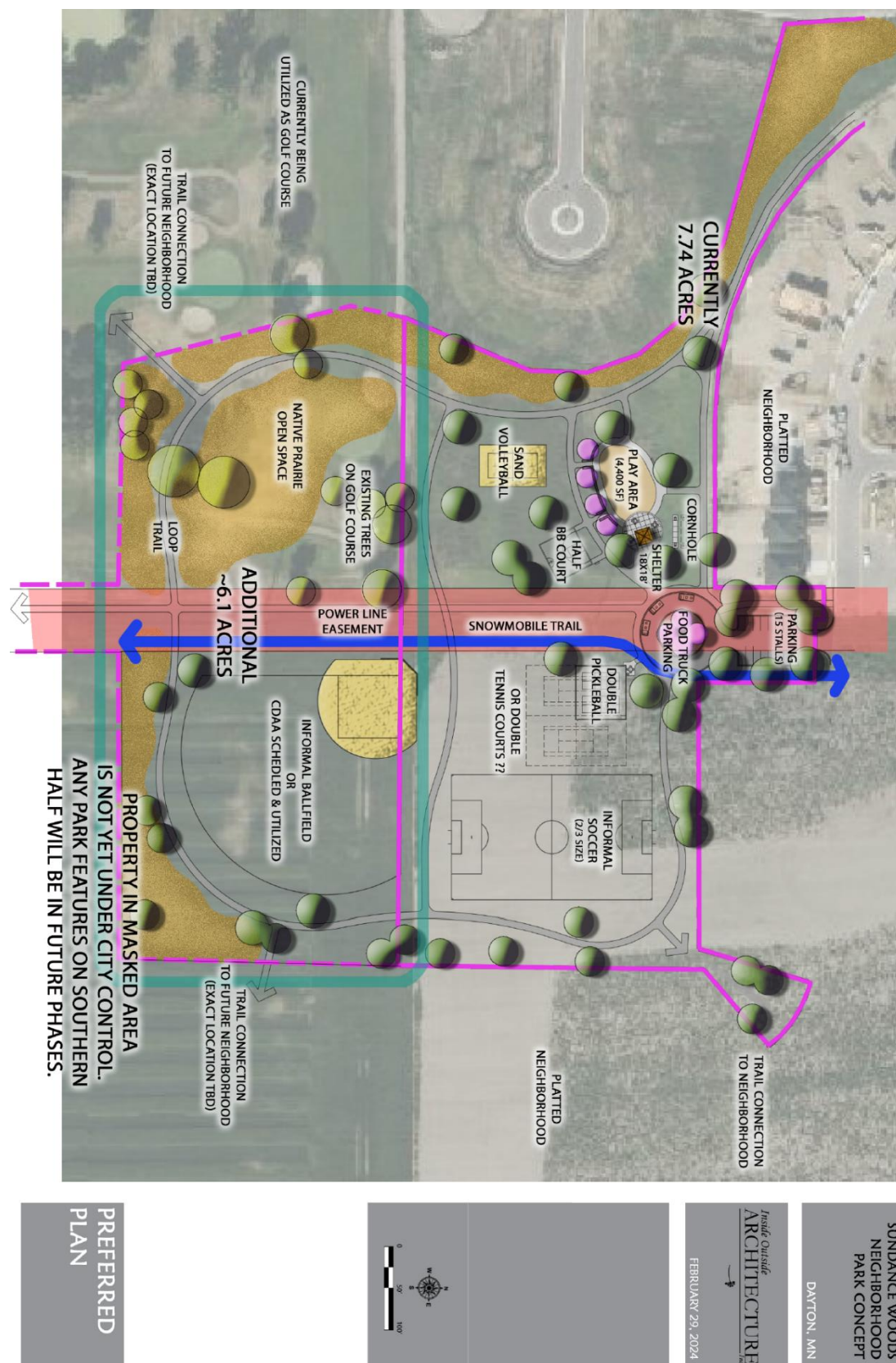
RECOMMENDATION: Approval of the revised concepts

ATTACHMENT(S): Revised Park concepts

Ione Gardens/Cypress Cove revised Playground concepts



Area 21 concepts



Elsie Stephens Park Phase III



PHASE III
PREFERRED
ELEMENTS



Inside Outside
ARCHITECTURE
FEBRUARY 29, 2024

ELSIE STEPHENS
MEMORIAL PARK
PHASE III
DAYTON, MN