

To Participate in the Meeting, Please see www.cityofdaytonmn.com Calendar for Zoom Invitation.

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

MINUTES OF THE JANUARY 2, 2024 PARKS COMMISSION MEETING
CITY OF DAYTON, MINNESOTA

I. CALL TO ORDER at 6:30 PM

Present: Doug Baines, Brad Cole, John Knutson, Keri Lingard, and David Pikal,

Absent:

City Council Member Present: Matt Trost

Also in attendance: Public Works Superintendent, Martin Farrell; and Danielle Higgins, Recreation Program Specialist

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

Farrell stated that Paul Kangas will not be presenting tonight. He will reschedule.

MOTION: Pikal motioned, seconded by Knutson, to approve the agenda as amended. Motion carried unanimously.

IV. OPEN FORUM

Mat Tio of 15608 116th Avenue North came forward to give a few comments on Sundance Park. Mr. Tio stated that he would like to see a pickleball court and a tennis court installed in the park. Mr. Tio noted he's been living in his home more than four years and the 500-1,000 feet between trails are still not connected.

Farrell stated that the plan indeed is to ultimately make the connections, but the City is still waiting on the donation of the land.

Mr. Tio would like the City parks to be more uniquely designed so that different parks offer different amenities. Mr. Tio would like the Commissioners to consider organizing yoga classes on Saturdays in the park pavilions.

V. CONSENT AGENDA

A. Approval of Park Commission Minutes from December 5, 2023.

MOTION: Pikal motioned, seconded by Lingard to approve the consent agenda as presented. Motion carried unanimously.

VI. COUNCIL UPDATE

Trost updated the Commission on Council items. Last month the budget was passed, and then a Sign Ordinance was passed. This year, the plan is to try to get all of the Commission Chairs before the Council at least twice per year.

VII. REGULAR MEETING

B. Park Cleanliness Regarding Tobacco Usage

Farrell stated that this is a topic requested to be brought up for discussion. Knutson stated that he has researched interesting receptacles, but they are all fairly standard and boring. Trost suggested partnering a garbage can with a butt receptacle. Lingard stated that, as a matter of personal opinion, she would rather the receptacles be self-contained in the interest of cleanliness and neatness. Lingard suggested that additional “No Littering” signs at the park entrances and trail entrances to help to curb some of the issues.

Lingard asked if there has ever been any consideration for an “Adopt-A-Trail” or an “Adopt-A-Park” program in Dayton. Farrell stated that perhaps the local neighborhoods could launch something similar, but it would likely be too problematic for the City to be involved. Knutson suggested that a big draw is to get your name on a sign, and perhaps the City could at least do that. Additional conversation ensued.

Knutson suggested that the Commission discuss “Park Pick-Up Day.” Cole stated that it should be later than Earth Day, because the weather is not conducive.

C. PIP 2024 Presentation

This presentation will be rescheduled.

VIII. NOTICES AND ANNOUNCEMENTS

D. Next Park Commission Meeting is scheduled for February 6, 2024.

E. Baines stated that the City of Maple Grove just passed a budget with money for an arborist, noting Maple Grove has a growing problem with buckthorn. Barns stated Dayton has a growing problem with buckthorn and asked what the City of Dayton is doing to solve this problem. Farrell stated that some work has indeed been completed, but there is more to do. Baines suggested it would be beneficial to instruct the public, through the City’s website, on how to manage the buckthorn. Knutson suggested the DNR has tons of information that could be linked to the City’s website. One of the bigger

problems is disposing of the buckthorn responsibly. Knutson suggested that perhaps once per year, the City could come and collect it. Additional conversation ensued.

IX. ADJOURNMENT

MOTION: Lingard motioned, seconded by Pikal, to adjourn the meeting at 7:09 p.m. Motion carried.

Respectfully submitted,

Sandra Major, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

PRESENTER: Marty Farrell/Paul Kangas

ITEM: Park Improvements 2024 Revised Concepts

PREPARED BY: Marty Farrell/Paul Kangas

POLICY DECISION / ACTION TO BE CONSIDERED: Discussion to approve or amend revised concepts for the Park Improvements 2024 project

BACKGROUND: Staff has identified 3 locations for development of new Parks or improving existing parks, Area 21 (Brayburn Trails/Sundance Greens), Elsie Stephens Phase III, and Lone Gardens/Cypress Cove neighborhood park. High level concepts have been presented to the Park Commission, comments were received from the Commission and residents from Brayburn Trails, and included where possible into the revised concepts that will be shared with the Commission.

Staff would like to hold a neighborhood meeting with residents of Brayburn trails in the next couple of weeks to get their input on the project. We will be trying to get this on the February 27 2024 Council Meeting for approval to go out to bid, with the intention of getting the project substantially complete by Fall 2024.

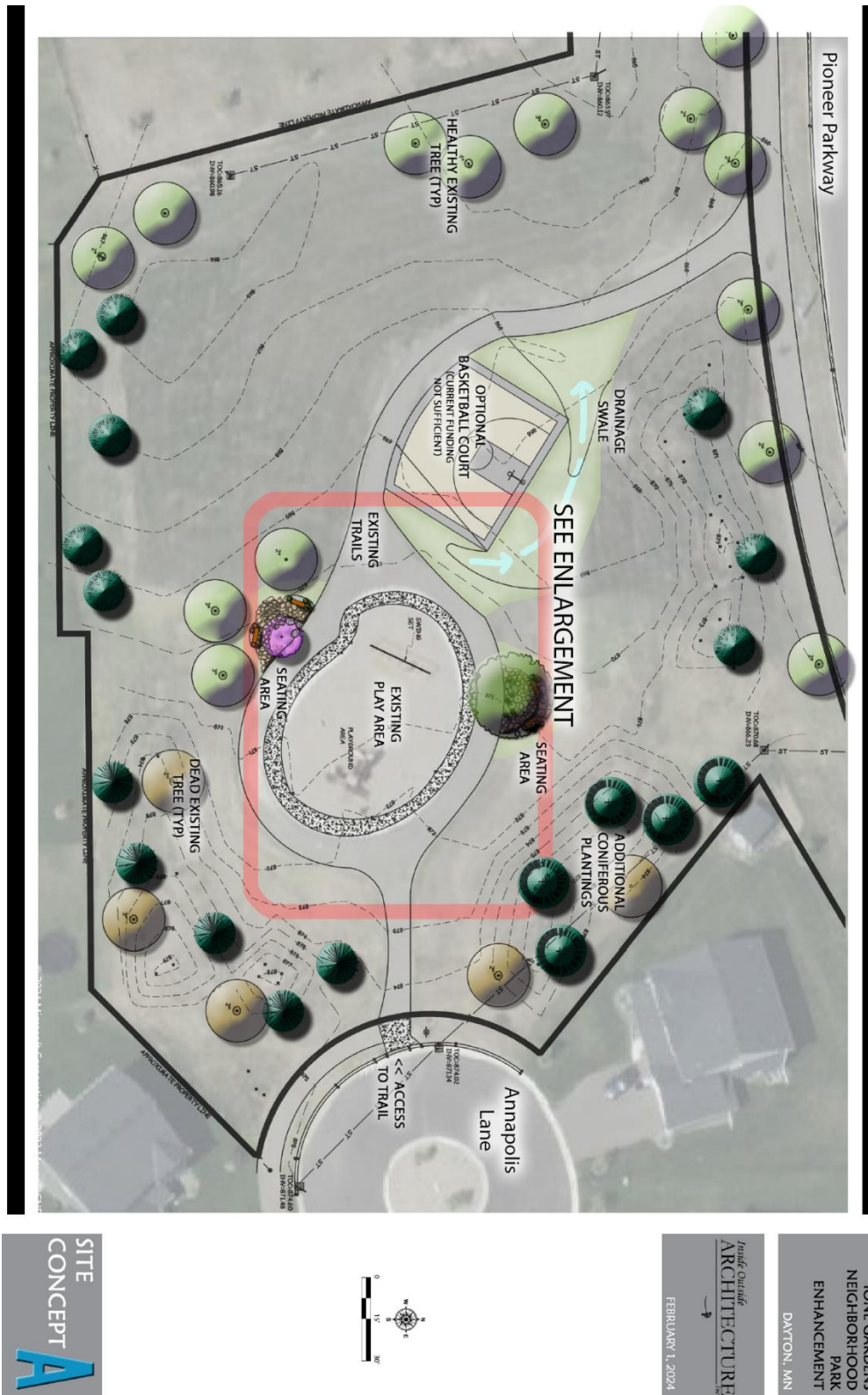
CRITICAL ISSUES: N/A

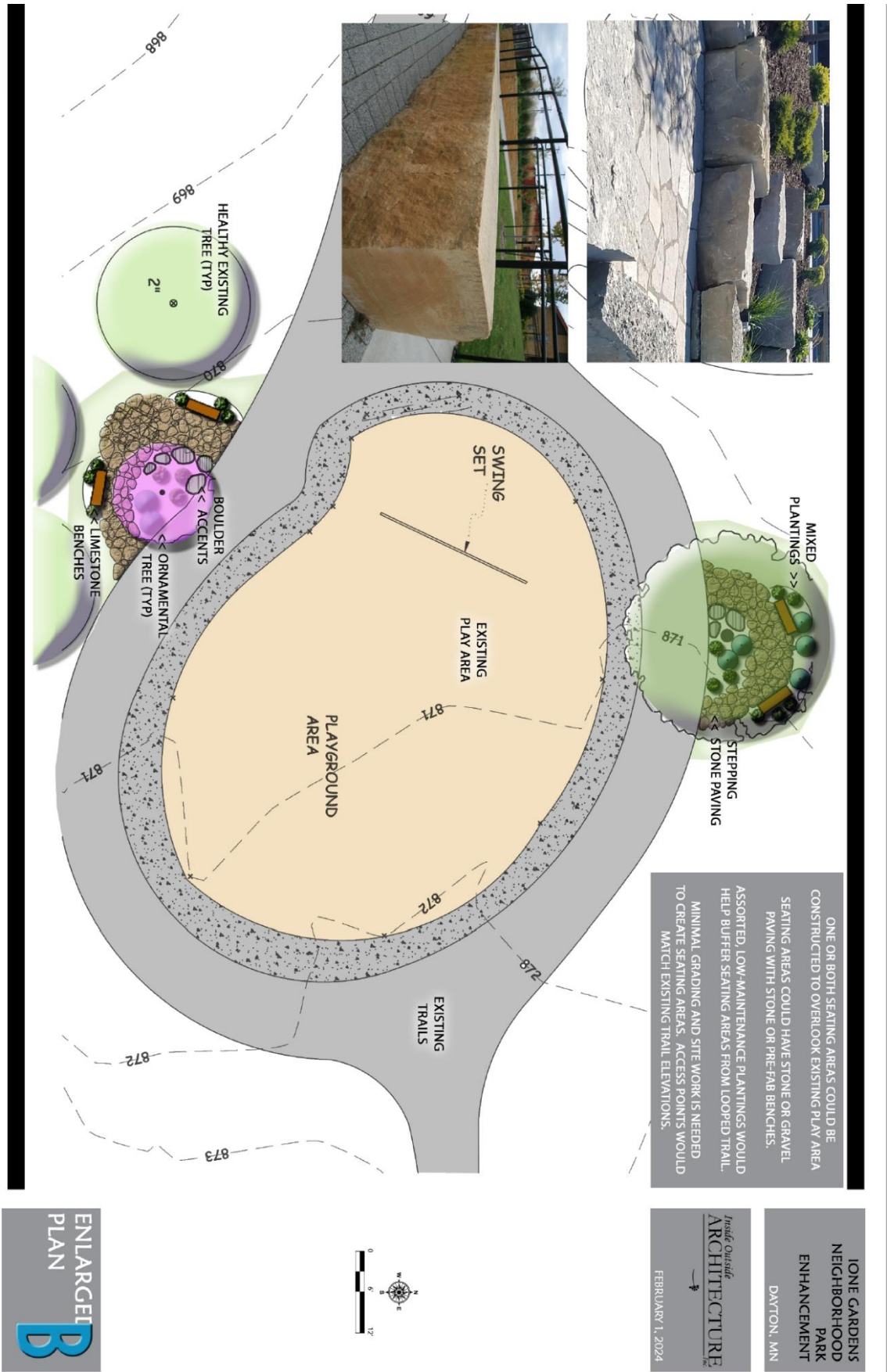
BUDGET IMPACT: None. (CIP budget for PIP 2024 \$1,000,050)

RECOMMENDATION: Approval of the revised concepts

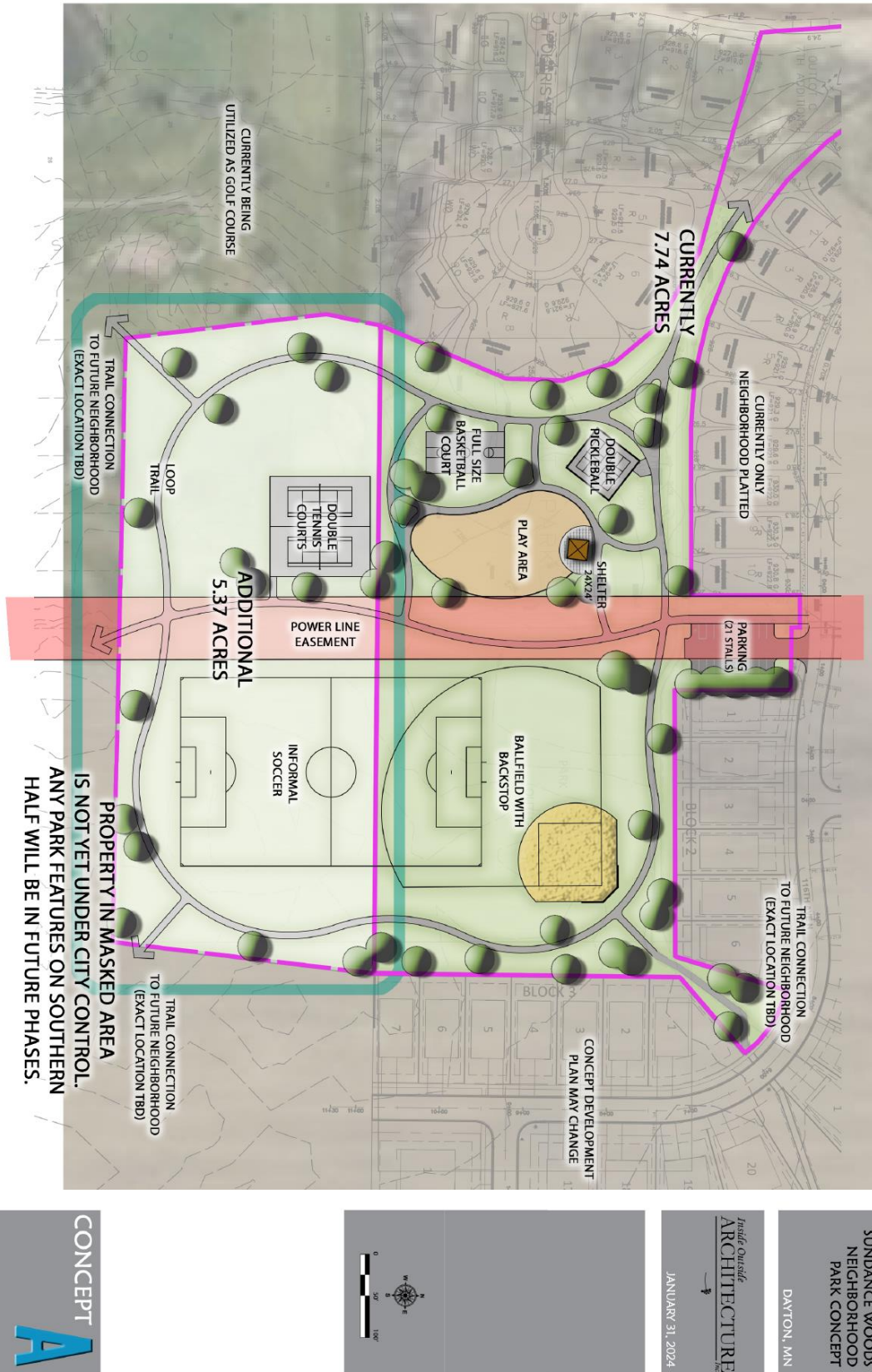
ATTACHMENT(S): Revised Park concepts

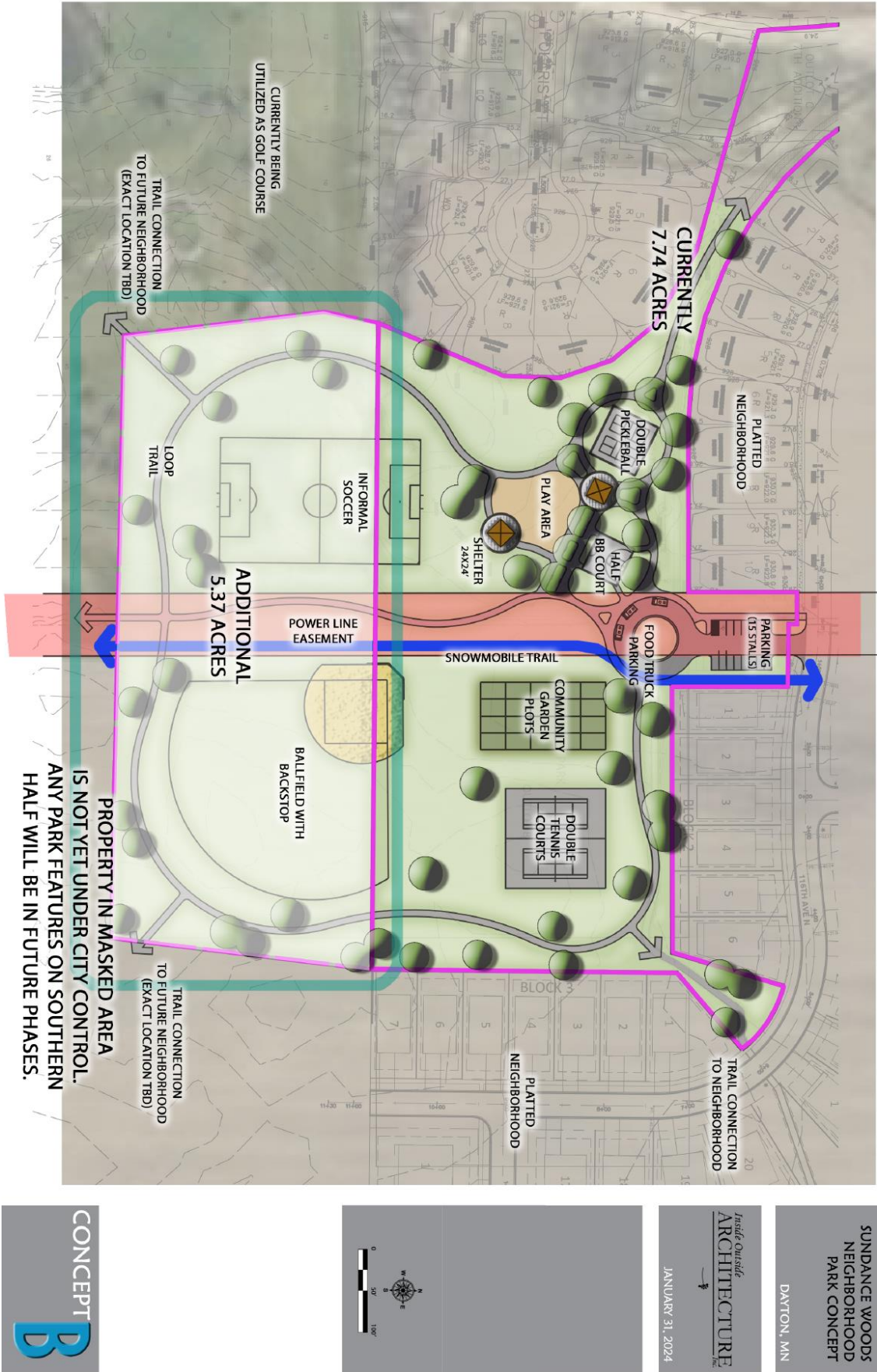
Ione Gardens/Cypress Cove revised concepts





Area 21 concepts







**SUNDANCE WOODS
NEIGHBORHOOD
PARK CONCEPT**

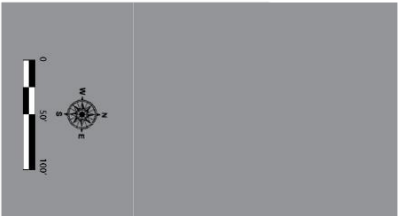
Elsie Stephens Park Phase III



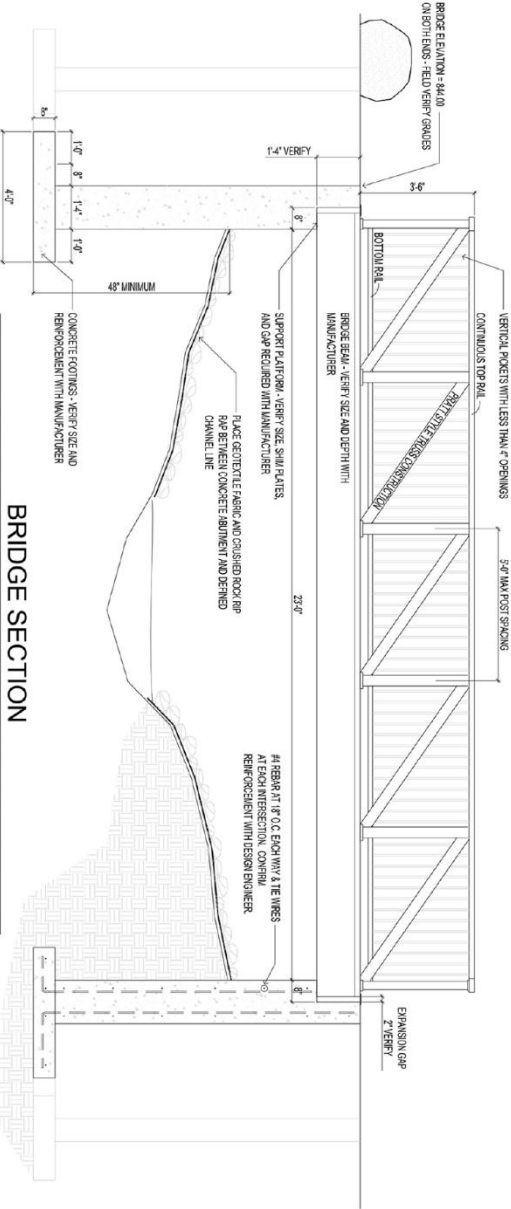
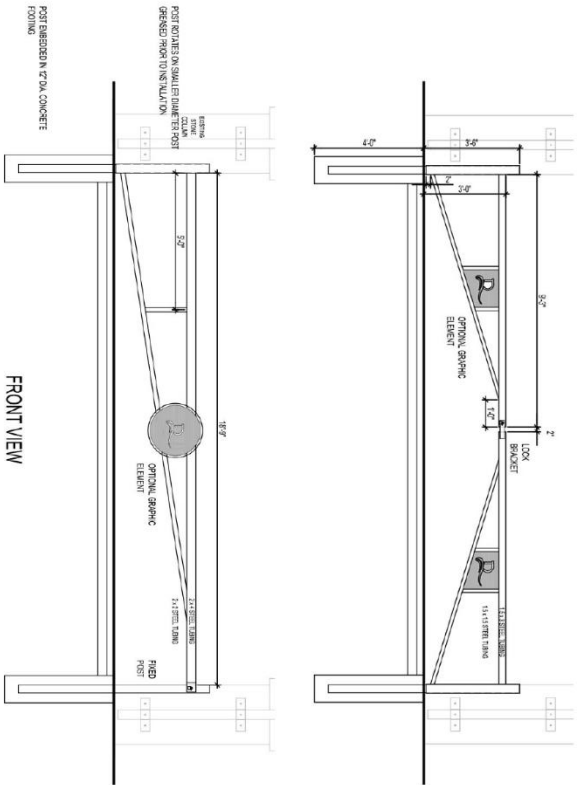
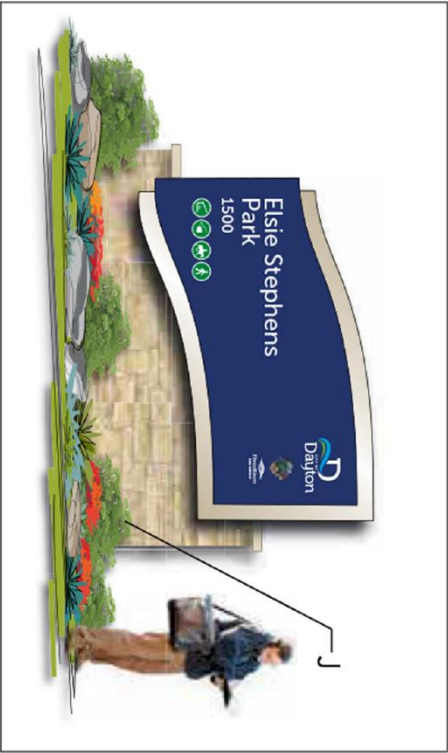


ELSIE STEPHENS
MEMORIAL PARK
PHASE III
DAYTON, MN

Inside Outside
ARCHITECTURE
JANUARY 31, 2024



SHADE SAIL
& SHELTER
OPTIONS



SIGNAGE,
GATE, &
BRIDGE



Inside Outside
ARCHITECTURE
JANUARY 31, 2024

ELSIE STEPHENS
MEMORIAL PARK
PHASE III
DAYTON, MN

PRESENTER:

Jon Sevald, Community Development Director

ITEM:

Southwest Dayton Parks & Trails Planning

PREPARED BY:

Jon Sevald, Community Development Director

POLICY DECISION / ACTION TO BE CONSIDERED:

Discussion of parks & trails planning for southwest Dayton (SW of I-94).

BACKGROUND:

There are two proposed development projects in southwest Dayton:

Dayton Creek Addition

This project has no planned land use (could be anything but industrial). The land is proposed to be platted as Outlots, and re-platted when there is a known user. There is no planned construction date.

The Parkway Neighborhood

This project will consist of apartments (630 units) and commercial/retail. Phase 1 consists of 180 units. Construction is planned for 2024-2025.

Depending on the type of land uses in SW Dayton, it's reasonable to expect 1,000+ households in this area, in which no city parks are planned. It is expected that each residential project will include private park facilities.

During Preliminary Plat review, plats must be consistent with the 2040 Comprehensive Plan. The Comprehensive Plan includes a chapter on Parks, Trails, and Open Space. Specific to SW Dayton, there are no planned park improvements.¹ There are proposed Regional Trails.² The trails will be built as land develops.

1. *Rush Creek Regional Trail*, connecting Crow-Hassan Park Reserve (Rogers) and Elm Creek Park Reserve (Dayton/Maple Grove).
2. *Diamond Lake Regional Trail*, connecting the Mississippi River (Dayton) and Baker Park Reserve (Medina/Orono).

Both trail corridors intersect in this area. Three Rivers Park District is requesting that the city consider a Trailhead in SW Dayton. A Trailhead consists of 10-15 parking stalls, bathroom, and a kiosk.

¹ 2040 Comprehensive Plan, Figure 7.6 Comprehensive Park Plan.

² 2040 Comprehensive Plan, Figure 7.8 Comprehensive Trail Plan.

PARK COMMISSION REGULAR MEETING



Trailhead, Lake Camelot Park, Plymouth (Cheshire Parkway) (Google Maps).

CRITICAL ISSUES:

- Identifying best location for a Trailhead, considering pedestrian access, and traffic movement.
- Area is constrained by wetlands.
- Areas with high visibility is preferred for commercial/retail use.

COMMISSION REVIEW / ACTION (IF APPLICABLE):

No Action required.

60/120-DAY RULE (IF APPLICABLE):

There are two current development projects:

1. Dayton Creek Addition (60/120-Day Rule extended to May 31, 2024)
2. The Parkway Neighborhood (60/120-Day Rule suspended pending completion of Environmental Assessment Worksheet)

RELATIONSHIP TO COUNCIL GOALS:

Build Quality Infrastructure

- Address Current Facility Needs

Planning Ahead to Manage Thoughtful Development

- Future Planning for City Facilities and Personnel

Create a Sought After Community

- Focus on Expanding Amenities and Activities

BUDGET IMPACT:

TBD

RECOMMENDATION:

Staff requests direction and opinions on if & where a trailhead would be appropriate. No decision is needed now. A decision is needed by April/May.

ATTACHMENT(S):

Topography map

Aerial map with The Parkway Neighborhood

Rush Creek Regional Trail Corridor

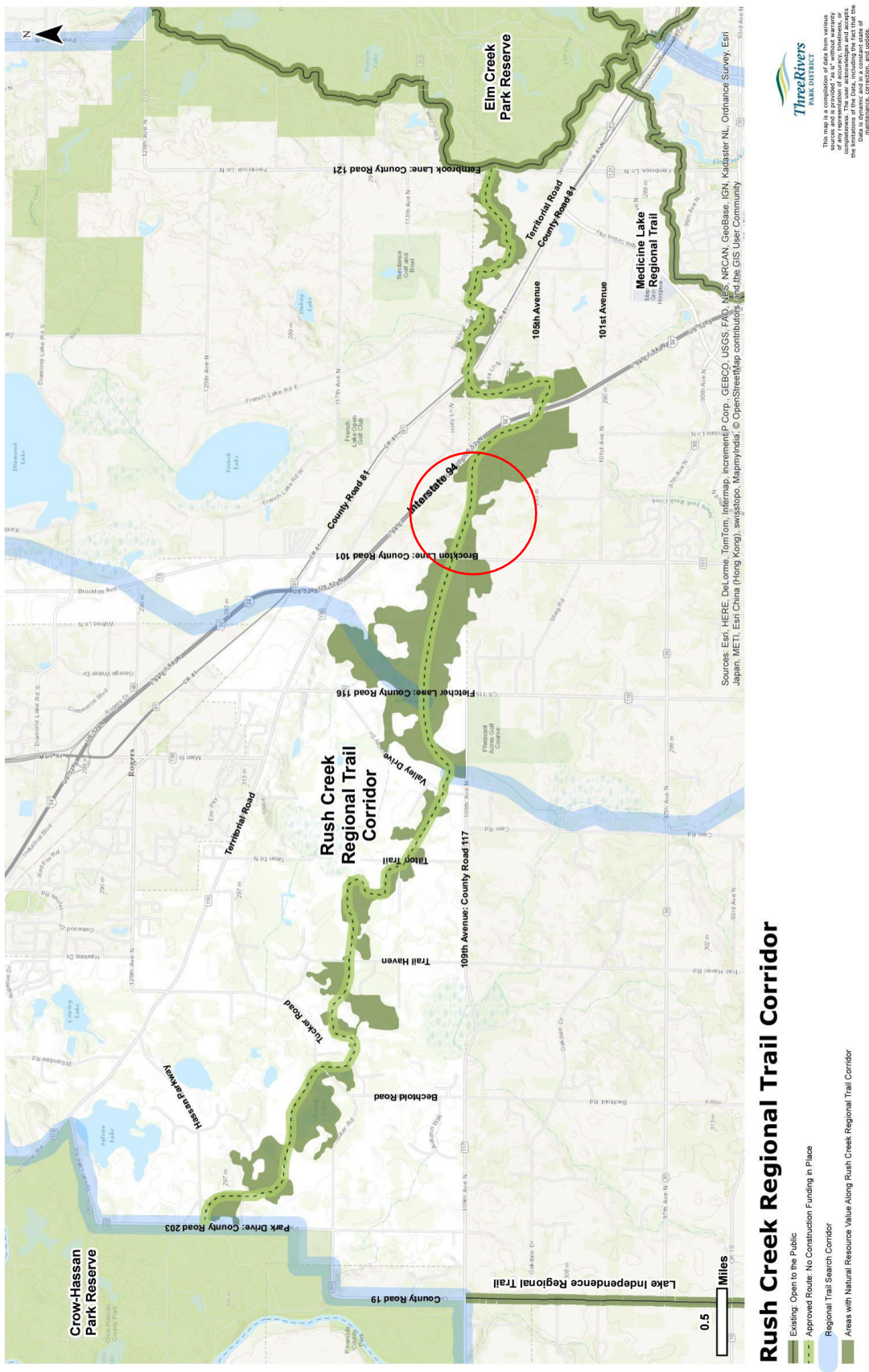
Diamond Lake Regional Trail & Dakota Rail-Luce Line Connector Master Plan; Figure 3
Analysis & Comment Summary



PARK COMMISSION REGULAR MEETING



Diamond Creek Addition (left), The Parkway Neighborhood (right)



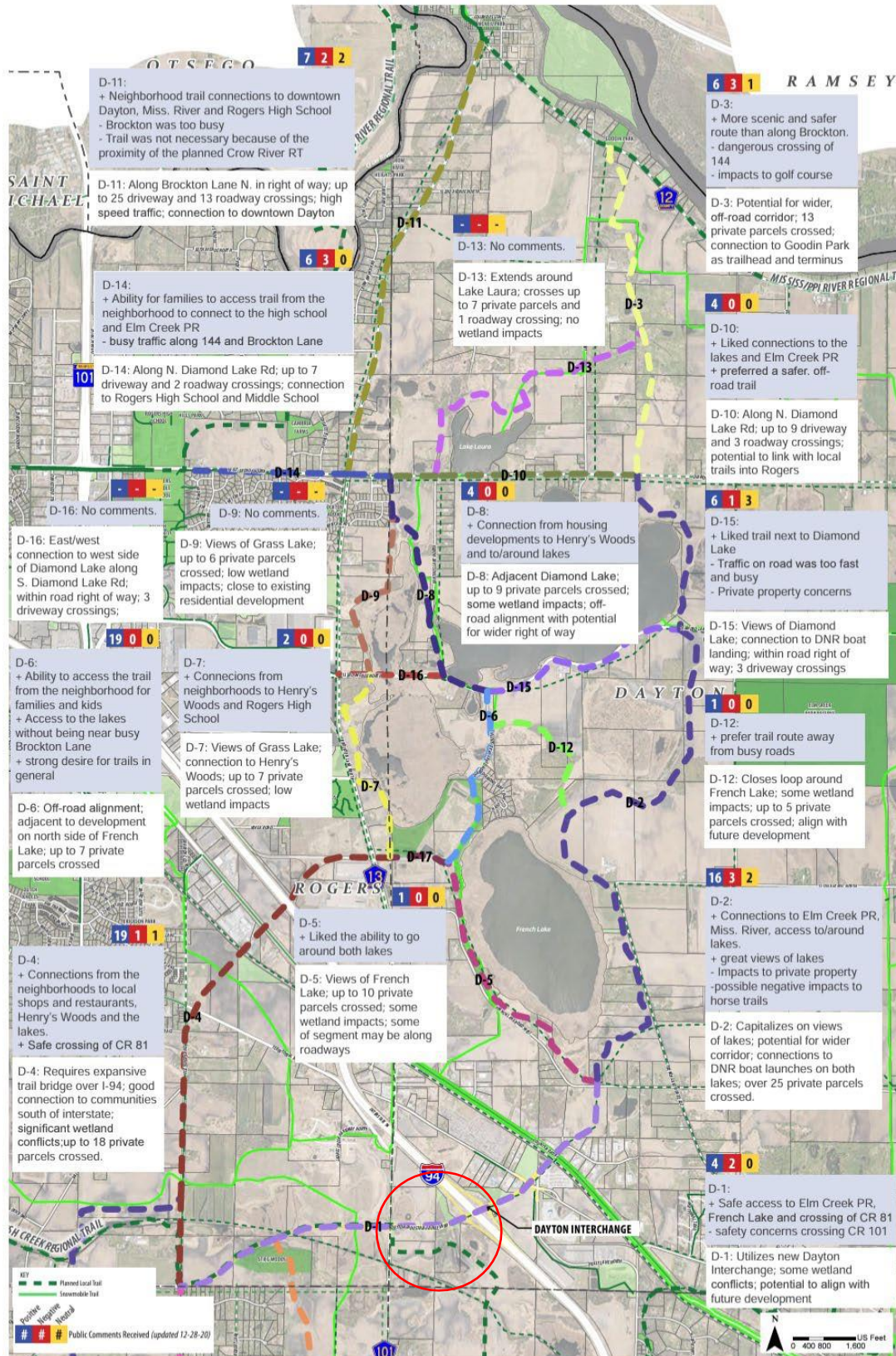


FIGURE 3 | ANALYSIS & COMMENT SUMMARY- DAYTON/ROGERS
 SOURCE: PARK DISTRICT

