

AGENDA
CITY OF DAYTON, MINNESOTA
12260 So. Diamond Lake Road, Dayton, MN 55327
Tuesday, January 2, 2024
REGULAR MEETING OF THE PARKS COMMISSION: 6:30 P.M.

To Participate in the Meeting, Please see www.cityofdaytonmn.com Calendar for Zoom Invitation.

- 6:30 **CALL TO ORDER**
- PLEDGE OF ALLEGIANCE**
- 6:30 **APPROVAL OF AGENDA**
- 6:30 **CONSENT AGENDA** *These routine or previously discussed items are enacted with one motion. Minutes can be approved by those absent from meeting.*
- A. Approval of Park Commission Minutes from December 5, 2023
- 6:35 **OPEN FORUM** *Limited to 3 minutes for non-agenda items; state your name and address; No action will be taken and items will be referred back to staff and/or Council.*
- COUNCIL UPDATE**
- REGULAR MEETING**
- 7:15 B. Park Cleanliness regarding Tobacco usage
- 7:35 C. PIP 2024 Presentation
- NOTICES AND ANNOUNCEMENTS**
- D. Next Park Commission Meeting
 Parks meeting scheduled for February 6th, 2024
- 8:30 **ADJOURNMENT**

The City of Dayton's mission is to promote a thriving community and to provide residents with a safe and pleasant place to live while preserving our rural character, creating connections to our natural resources, and providing customer service that is efficient, fiscally responsible, and responsive.

MINUTES OF THE DECEMBER 5, 2023 PARKS COMMISSION MEETING
CITY OF DAYTON, MINNESOTA

I. CALL TO ORDER at 6:30 PM

Present: Doug Baines, John Knutson, Keri Lingard, and David Pikal,

Absent: Brad Cole

City Council Member Present: Travis Henderson

Also in attendance: Public Works Superintendent, Marty Farrell; Community Development Director, Jon Sevald; Danielle Higgins; Paul Kangas

II. PLEDGE OF ALLEGIANCE

III. APPROVAL OF AGENDA

MOTION: Lingard motioned, seconded by Knutson, to approve the agenda as presented. Motion carried unanimously.

IV. CONSENT AGENDA

A. Approval of Park Commission Minutes from November 7, 2023.

MOTION: Knutson motioned, seconded by Lingard to approve the consent agenda as presented. Motion carried unanimously.

V. OPEN FORUM

No one present for open forum.

VI. COUNCIL UPDATE

Henderson updated the Commission on Council items. Henderson stated that the City Council posted openings for an Assistant Fire Chief, an EDA member, and three full-time Police Officers. Henderson stated that Council put into place an attendance component that requires all commissioners to attend a minimum of 75% of their meetings. Henderson is awaiting some clarity of the specific details of this policy. Henderson stated that the Council held a Work Session Meeting before the Regular Meeting to discuss tobacco and cannabis use in public spaces. The cannabis use in public spaces will mirror the alcohol use in public spaces. Henderson tasked the Parks Commission to investigate the cleanliness of Dayton's public parks with regard to tobacco use, and he recommended

receptacles for the disposal of cigarette butts. Henderson stated that the Levee Street Purchase Agreement was approved and plans for back-up generators were approved. There was also a budget re-cap discussion along with some discussion regarding tax forfeiture property.

With regard to the park cleanliness, Baines asked for clarification. Henderson stated that if the City is going to allow people to smoke in our parks, there should be receptacles to safely dispose of their butts other than trash cans.

Additional conversation ensued.

VII. REGULAR MEETING

B. Jon Sevald Presentation

Sevald stated that he did not have a formal presentation. He introduced himself and gave some personal information about himself. Sevald stated that per State Statue, the City can require developers to dedicate up to 10% of their land towards parks. It is more typical that we collect a fee rather than land dedication. Sevald asked the Commission when they would like for him to bring a project forward to them. Sevald stated that if it is obvious that the City is not going to require that land be dedicated for a park, then he doesn't believe that project should be brought to the Parks Commission. If there is trail dedication, that project would be brought to the Commission for input. Sevald stated that right now is the time to develop the roadmap for how we want to grow over the next 50 years. Sevald asked the Commission, "What are we missing?"

Baines stated that the urgent need right now is an athletic complex, followed by some natural areas. Henderson agreed about the immediate need for an athletic complex, and he is a proponent of trail connections for the long-term.

Additional discussion ensued about snowmobile trail use.

Pikal agreed with the trail use and suggested to make it interesting by weaving the trails throughout the neighborhood. Knutson agreed with the idea of trail use, and he'd like to see more activities hosted by the City. Keri stated that she likes the idea of natural areas and the preservation of Dayton's history.

Pikal suggested a wild-life-preserve.

C. Area 21 Park Design, Layout, and Amenities Discussion

Farrell stated that he had hoped to do another site visit, but winter is not the optimal time to do that. Farrell requested ideas as to what the Commission

would like to see for amenities in this particular park. Farrell stated that Area 21 is off 117th and it consists of ten acres. There will be a phased approach in implementing the Concept Plan. Farrell stated that there is a power line easement running north and south through the middle of the parcel. Additionally, 113th will likely be re-aligned and a future commercial area will potentially be in the southeast corner. There are currently a lot of residential homes planned for the area. Farrell stated that there is a comprehensive trail system already in place, which will allow for the ability to walk between neighborhoods.

Pikal asked if there will be parking available. The answer is yes. There will be 21 parking stalls.

Farrell stated that the current golf course will be cut down to a nine-hole golf course. Farrell stated that the question at hand is we have trail connectivity and a blank slate. We need an overall Concept Plan for the entire parcel, but the first install will be for the upper half of the parcel.

Pikal inquired about emergency access points for medics. Farrell stated that there is an emergency access through the neighborhood, and he explained that that is always considered prior to any other consideration.

There was some discussion regarding irrigation.

Henderson suggested a nature trail. Lingard suggested a pickle ball court for the park. Pikal suggested a baseball diamond and a soccer field.

Erick Supples of 11534 Braeburn Trails came forward and stated that he had some ideas to share. He's concerned about the possibility of static electricity issues below the power lines if playground equipment is constructed there. Farrell stated that nothing can be constructed in the easement.

Mr. Supples stated that there are currently a lot of walking trails in the neighborhood, and he doesn't believe additional walking trails would be a draw to the park. Mr. Supples also expressed concern about a snowmobile trail running through the center of the park. Mr. Supples would like the park to accommodate all ages and all abilities and he'd like the aesthetics to fit in with the surrounding neighborhoods. Mr. Supples would like to see shaded areas and lounge areas that would make it a place for adults to socialize while their children are playing. Mr. Supples suggested some permanent cornhole boards, can jam, bike racks, safe food truck parking, and a warming shelter for use in the winter.

Farrell stated that there will be an Open House once the Concept Plan is developed.

Emily Jesser of 11508 Braeburn Trail came forward and stated that a couple of half basketball courts where you can have a pick-up style game rather than an official league style court along with a soccer net, for practice rather than an official game. Ms. Jesser would also like to see a picnic area along with a green space. Ms. Jesser believes that dog-waste-stations are an absolute must. Ms. Jasser stated that things that encourage imaginative play would be welcomed.

Baines stated that the Commission needs to make sure that restrooms are not neglected, and shade is very important.

Paul Kangas came forward and stated that it is important for the Commission to decided what they want to remain the same and what they want to do different. Not every park needs to have the exact same amenities. It is important for the Commission to establish the “must haves” the “wants” and the “never agains.” Paul Kangas stated that this is definitely not the splash pad location because of the cost associated. As far as the socializing areas, we’d need to determine if the residents are looking for movable tables or just standing areas.

Lingard suggested a fire pit for the park.

Pikal asked when the top two parcels of the park would break ground. The answer is 2024.

Kangas stated that the City only has control of the upper two parcels. The shape of the lower half is not 100% set in stone at this time. The north half is platted.

Pikal asked when the residents would be invited to come forward with their ideas. The target date is sometime in February of 2024.

Kangas stated that playground equipment will be for able-bodied children with handicapped accessibility. It will have swings, towers, and slides, but the exact configuration is to be determined.

Kangas stated that not all parks have parking, and there is debate as to whether they should. Parking lots are expensive, and if there is no competitive sports fields, the parking is not absolutely necessary. In this particular park, parking can be made available in the easement.

Henderson stated that during the winter months, people are going to want to drive to the park rather than walk to it.

Additional conversation regarding the amount of parking ensued.

Kangas requested that the Parks Commission come up with a list of absolute must haves in every park. Knutson stated one item that should be on the list is garbage cans.

Henderson suggested that the Commission look at what other Parks Commissions use and add to or subtract from their list to make it conform with Dayton so that we're not necessarily looking at a blank slate for this project.

Kangas cautioned against making the list too specific. He suggested using the term "court surfaces" rather than "basketball courts" or "pickle ball courts." He further suggested that the word "pavilion" be used rather than "picnic shelter." Generic terminology is clearly preferred.

Ferrell suggested that the Commission do some research to determine how much residents are actually using the amenities that are currently in place prior to making the list.

Ms. Jesser stated that a restroom should be on the "must have" list.

Additional discussion ensued on whether to use a permanent restroom structure v/s a Port-A-Potty. Again, using the generic term of "restroom" would leave it open to determine, based on the particular park, as to whether to use a permanent structure or not.

Pikal asked if the residents could be allowed to offer suggestions for the permanent name of the park. The answer is yes.

VIII. NOTICES AND ANNOUNCEMENTS

D. Next Park Commission Meeting is scheduled for January 2, 2024.

Farrell stated that he would put the addenda together, and that the meeting will likely be a very busy meeting because there will be three parks to push through.

IX. ADJOURNMENT

MOTION: Knutson motioned, seconded by Lingard, to adjourn the meeting at 7:41 p.m. Motion carried.

Respectfully submitted,

Sandra Major, Recording Secretary
TimeSaver Off Site Secretarial, Inc.

PRESENTER: Marty Farrell

ITEM: Park cleanliness and Cigarette disposal discussion

PREPARED BY: Marty Farrell

POLICY DECISION / ACTION TO BE CONSIDERED: Discussion of Park Cleanliness and Cigarette Disposal

BACKGROUND: At the December Park Commission meeting, council member Henderson tasked the Park Commission to look at cleanliness in the Parks regarding tobacco use, and safe disposal of cigarette waste. Commissioner Knutson commented that it was a topic that the commissioners could research and discuss at a future meeting.

CRITICAL ISSUES: N/A

BUDGET IMPACT: None.

RECOMMENDATION: None

ATTACHMENT(S): None